



City of Collinsville

125 S. Center Street
Collinsville, IL 62234

Minutes - Final

City Council

Councilman Donna Green

Councilman David Jerome

Councilman Tony Hausmann

Councilman Tony Fuhrmann

Mayor Jeff Stehman

City Manager Derek Jackson
Corporate Counsel Steve Giacoletto
City Clerk Kim Wasser

Tuesday, April 9, 2024

6:30 PM

Council Chambers

A. CALL MEETING TO ORDER

Mayor Stehman called the meeting to order at 6:30 pm.

B. ROLL CALL

Also present: City Manager Derek Jackson, Corporate Counsel Steve Giacoletto, and Deputy City Clerk Payton Drury.

Present: 5 - Councilman Donna Green, Councilman David Jerome, Councilman Tony Hausmann, Councilman Tony Fuhrmann, and Mayor Jeff Stehman

Absent: 0

C. INVOCATION

Delivered by Pastor Ron Habermehl of North Smoke Church.

D. PLEDGE OF ALLEGIANCE

Recited.

E. PROCLAMATIONS/RECOGNITION/PRESENTATIONS

1. Proclamation Designating April 26, 2024 as Arbor Day

Attachments: [Proclamation](#)

Mayor Stehman read the Proclamation.

F. BUSINESS PRIOR TO PUBLIC INPUT

G. COUNCIL DISCUSSION**H. SPEAKERS FROM THE FLOOR**

None.

I. COMMENTS & ANNOUNCEMENTS - MAYOR

None.

J. COMMENTS & ANNOUNCEMENTS - COUNCIL MEMBERS

None.

K. COMMENTS & ANNOUNCEMENTS - CITY STAFF

Kimberly Caughran, Parks and Recreation Director, spoke of upcoming events:

Arbor Day Preparation - April 14, Willoughby Farm

Composting Class - April 18, Willoughby Farm

WEEDing Day - April 20

City recognized again as Tree City USA Designation.

Nominations for Yard of the Month program is underway. Nominations can be submitted via the City's website or by telephone.

Community Development Director Travis Taylor spoke of the Neighborhood Improvement Program. The next meeting is scheduled for Wednesday, June 19 at 5:30pm, City Hall Council Chambers for Uptown and Mulberry Hills neighborhoods.

L. CONSENT AGENDA

Deputy City Clerk Drury read the Consent Agenda.

1. Motion to Approve Payment of Bills for the Period Ending March 29, 2024 in the Amount of \$1,272,961.30

Attachments: [Agenda Item Report](#)
 [03.21.2024 BOARD LIST](#)
 [03.28.2024 BOARD LIST](#)
 [3-29-24 INTERNAL PAYMENTS](#)

2. Motion to Approve Payroll for the Period Ending March 15, 2024 in the Amount of \$827,312.42

Attachments: [Agenda Item Report](#)
 [BOARD LIST PE 03-15-24](#)

3. Motion to Approve Minutes of the March 26, 2024 Council Meeting

Attachments: [Agenda Item Report](#)
 [Draft Minutes](#)

Mayor Stehman asked if the Council wished to pull any items prior to a Motion. No items were pulled. A motion was made by Councilman Fuhrmann, seconded by Councilman Green, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

M. NEW BUSINESS

1. Resolution Authorizing the City of Collinsville to Apply for Community Development Block Grant Funds from Madison County for the St. Louis Road Sewer Lining Project, Phase II

Attachments: [Agenda Item Report](#)
 [Resolution](#)

Kevin Madden, Project Engineer, advised this Resolution authorizes the City to apply for the Madison County Community Development Block Grant. If the grant is received, it will help fund Phase II of the St. Louis Rd. Sewer Lining Project. He gave a brief description of the project. He advised Phase II is estimated to cost \$160,000 with grant funding in the amount of \$100,000. The difference (\$60,000) will be paid with Enterprise Capital Funds. The project is tentatively scheduled for Winter 2024.

A motion was made by Councilman Jerome, seconded by Councilman Hausmann to approve. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

2. Resolution Authorizing the Allocation of Sewer Enterprise Funds as Leveraged Funds for the St. Louis Road Sewer Lining Project, Phase II

Attachments: [Agenda Item Report](#)
 [Resolution](#)
 [Project Map](#)

Mr. Madden advised this Resolution authorizes the allocation of funds in support of the St. Louis Rd. Sewer Lining Project, Phase II.

A motion was made by Councilman Hausmann, seconded by Councilman Jerome to approve. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

3. Ordinance Authorizing the Mayor to Sign a Professional Services Agreement with Quality Testing and Engineering, Inc. Regarding Remediation of Leaking Underground Storage Tanks at 850 South Morrison Avenue; Street Department Garage

Attachments: [Agenda Item Report](#)
 [Ordinance](#)
 [Proposal](#)

Public Works Director Dennis Kress advised this Ordinance would authorized a contract with Quality Testing and Engineering (QTE) for services related to the remediation of contaminated soil from leaking underground fuel tanks at the Street Department Garage. He indicated all service fees will be submitted by QTE to IEPA for payment from EPA's Leaking Underground Storage Tank program. Any services not eligible for reimbursement will be presented to the City prior to work performed. He advised the leaking tank was previously discovered and immediately removed back in 1999. At that time, the City hired Safety Partners to prepare a remediation plan to be submitted to IEPA. Safety Partners spent years negotiating with IEPA and adjacent property owner to mediate the contamination but went out of business in 2010. Recently, the City was notified by IEPA the status of the remediation is incomplete and action is needed.

A motion was made by Councilman Green, seconded by Councilman Fuhrmann to approve. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

4. Ordinance Authorizing the Mayor to Execute an Agreement with J & M Displays in Relation to a Fireworks Display in the Amount of \$33,000

Attachments: [Agenda Item Report](#)
 [Ordinance](#)
 [Agreement](#)
 [Fireworks Show Proposal](#)

Overview by Director Caughran, who advised this Ordinance would authorize an agreement with J&M Displays for the annual Memorial Day Weekend fireworks display in the amount of \$33,000. This will mark the City's 5th annual celebration kicking off the summer season. The price for the display is the same as last year and includes a payment incentive of 5% bonus product and loyalty incentive of 15% bonus product. The event is scheduled for May 26.

A motion was made by Councilman Jerome, seconded by Councilman Green to approve. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Hausmann, Fuhrmann, and Stehman
Nay: 0
Absent: 0
Abstain: 0

5. Ordinance Authorizing the Execution of a Grant of Easement and Assignment Agreement Between the City of Collinsville and LD Telecom Assetco, LLC, (Landmark Dividend) In Relation to the Lease of a Cellular Phone Tower Located at the Willoughby Farm in the City of Collinsville, Illinois

Attachments: [Agenda Item Report](#)
 [Ordinance](#)
 [Agreement](#)

City Manager Jackson advised this Ordinance would authorize an easement and assignment agreement with Landmark Dividend for a cell tower located at 930 Rose Ave. in Willoughby Farms. He indicated a long-term purchase lease agreement for a lump-sum payment of \$170,000 was previously approved in January. This agreement establishes a dedicated access and utility area of 50 years.

A motion was made by Councilman Hausmann, seconded by Councilman Fuhrmann to approve. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Hausmann, Fuhrmann, and Stehman
Nay: 0
Absent: 0
Abstain: 0

6. Ordinance Amending Section 5.44.010 of the Code of Ordinances for the City of Collinsville Relating to Solicitation on Public Streets Under Certain

Provisions

Attachments: [Agenda Item Report](#)
[Ordinance](#)

Overview by City Manager Jackson, who advised this Ordinance would amend Section 5.44 of the Municipal Code of Ordinances regarding Solicitation on Public Streets. Currently, solicitation is permitted on Main at Center and Clay at Center intersections. The proposed amendments is to remove Clay at Center and replace it with Clay at Clinton intersection. The intersection of Clay and Center has parking on both sides of the street which causes an obstruction and potential safety concern. Whereas, the intersection of Clay at Clinton does not have on-street parking; therefore, allowing for clear visibility. Additionally, the City would codify the application process to allow for a permit to be issued by the City Clerk. The application ensures the City has adequate information (emergency contact information, certificate of insurance, etc). There is no fee for the permit.

A motion was made by Councilman Jerome, seconded by Councilman Hausmann to approve. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

N. OLD BUSINESS**O. CLOSED SESSION**

Mayor Stehman asked for a motion to proceed into Closed Session in accordance with 5 ILCS 120/2(c):

11. Pending or Threatened or Imminent Litigation

21. Discussion of Closed Meeting Minutes

A motion was made by Councilman Green, seconded by Councilman Fuhrmann to approve. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

P. ANNOUNCEMENTS**Q. ADJOURNMENT**

A motion was made by Councilman Jerome, seconded by Councilman Fuhrmann to adjourn at 7:05 pm. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

ADDRESSING THE COUNCIL DURING SPEAKERS FROM THE FLOOR

Below are the rules for input during City Council meetings as set out in Ordinance No. 4765 entitled “Ordinance Governing Speakers From the Floor During Meetings of the City Council and the Commission, Boards, and Sub-Bodies of Collinsville, Illinois”. Speakers may address the Council during the time designated as Speakers From the Floor on the agenda.

RULE 1: Speakers shall be allowed only during “Speakers from the Floor,” or at any other time if requested by a member of the City Council.

RULE 2: Input must relate to a matter under the authority of the City of Collinsville.

RULE 3: Upon request by the meeting Chairman for speakers from the floor, a prospective speaker shall express the desire to speak, be recognized by the meeting Chairman, approach the designated podium, and state their name and general subject matter to which they will address the City Council.

RULE 4: After establishing their identity, prospective speakers shall immediately address only the City Council.

RULE 5: Each speaker is limited to four (4) minutes to address the City Council. No extensions will be granted and no time shall be compensated to the speaker resulting from interruptions by or discussion with the City Council, City Manager, or any other City officer or employee.

RULE 6: Speakers shall address only the City Council collectively or its members individually. Speakers shall speak to issues and shall refrain from personal attacks on City appointed officials and employees. Speakers may not address issues related to pending litigation in which the City or its subsidiary bodies, officers, agents, employees, boards or commissions is a party.

RULE 7: Speakers shall not be permitted to advertise, solicit, request, urge, summon, or cajole the City Council or the general public, except as otherwise provided for herein, with regard to any products, goods, services, information, gains, losses, advantages, consequences, or any other similar matter, notwithstanding that there may or may not be any pecuniary, monetary, financial or property gain, loss, or benefit to the speaker or any other person or entity.

RULE 8: Speakers shall act and speak with decorum and conform to conventional social manners in speech, writing, dress, and behavior. The audience shall refrain from conduct that disrupts the meeting in any way such as clapping, booing, loud talking or outbursts. A speaker may be immediately terminated at the meeting Chairman’s discretion.

RULE 9: Determination of breaches of this Ordinance shall be made by the meeting Chairman. The meeting Chairman customarily will warn the speaker or members of the audience of inappropriate behavior through one warning use of the gavel. Subsequent inappropriate behavior shall result in the immediate removal of the responsible parties at the discretion of the meeting Chairman.