



CITY COUNCIL AGENDA ITEM STAFF REPORT

MEETING DATE:	March 12, 2018
TITLE:	Ball Field Lease Agreements with Unit 10
DEPARTMENT:	Parks and Recreation
PROJECT MANAGER:	Kimberly Caughran, CPRP
REQUESTED ACTION:	Authorize Mayor Miller to Sign Lease Agreements
STRATEGIC PLAN GOAL(S):	Financial Stewardship and Sustainability
ATTACHMENTS:	Baseball Agreement, Softball Agreement

EXECUTIVE SUMMARY:

The City and Unit 10 will work together to provide ball fields for the high school baseball and softball programs. With the City recently taking back the parks—and therefore the ball fields—the lease agreements need to be updated and signed.

BACKGROUND & HISTORY:

Prior agreements existed between CARD and Unit 10 for the use of the ball fields. Those agreements have been cleaned up with the City added as the landlord. The lease agreements utilize basically the same terms, per Unit 10's request, with the main difference from the CARD agreement being the term of the lease changed to one year.

STAFF REVIEW & ANALYSIS:

The attached lease agreements will work just fine as the Park and Recreation Department establishes itself and hires and trains its staff in the first year. As the business plan for the department takes shape in the first year, changes may be sought in the agreements for the future.

FINANCIAL IMPACT:

The lease agreements will provide revenue of \$7,500.00 to the City. This will help to offset the cost to maintain Fields #4 and #5 at Jaycee Sports Complex and also make up for the lost revenue at Fletcher Field due to Unit 10's exclusive use.

ALTERNATIVES:

There are many variables in the lease agreements that provide alternatives. In discussions with the Superintendent, Softball Coach, Athletic Director and the Director of Building and Grounds, the attached lease agreements seem to be the best solution for this year.

PROS & CONS:

You will notice that the lease agreements are unique to each sport: in the baseball lease, the City will have no hands-on maintenance of Fletcher Field whereas the opposite is true with the softball lease—the City will handle the prep work of Fields #4 and #5 entirely. This is a workable solution for both the City and Unit 10.

RECOMMENDATION:

It is my recommendation to authorize Mayor Miller to sign the lease agreement with Unit 10 for 2018.

CONCLUSION:

The attached lease agreements are a good solution to Unit 10 and the City working together for a great ball season in the parks in the first year.