



CITY COUNCIL AGENDA ITEM STAFF REPORT

MEETING DATE:	July 24, 2017
TITLE:	Ordinance Authorizing the Purchase of a 2017 Ford F-250 from Landmark Ford in the Amount of \$27,761 (Animal Control)
DEPARTMENT:	Police
PROJECT MANAGER:	Lt. Eric Owen
REQUESTED ACTION:	Approval
STRATEGIC PLAN GOAL(S):	Goal #2 – Safest City, Goal #7 – Financial Stewardship and Sustainability
ATTACHMENTS:	Ordinance, Landmark Ford Quote – State Contract #401830

EXECUTIVE SUMMARY:

The City employs two Full-time Humane Officers. Presently, the animal control vehicle is a 2005 Ford F250 Pickup Truck equipped with a bed insert specifically designed for the transportation of multiple animals. The vehicle is still serviceable, but maintenance costs have increased in recent years. Lt. Owen worked with the Humane Officers to determine the type of truck and shell/insert that would best serve their needs. They find the multiple compartments on their present truck are rarely necessary. Additionally, they have a difficult time lifting large animals into the truck as it is presently set up. As a result, the Humane Officers suggest the purchase of a Ford F250 Super Cab and the addition of an aftermarket camper shell to be selected after the purchase of the truck. Also, there are times a second truck is needed to accommodate each officer in situations where multiple animal incidents are occurring. In these situations, Humane Officers utilize one of a few police department trucks which are routinely used by the police department as utility vehicles. There is never a guarantee these trucks will be available when needed and they will never be equipped with animal control equipment. To address these considerations, we will compare the value of the existing vehicle to the benefits of keeping it as an Animal Control back-up vehicle

BACKGROUND & HISTORY:

The present Animal Control truck has been the only dedicated Animal Control vehicle since 2005.

STAFF REVIEW & ANALYSIS:

Staff has compared the State Contract price to comparable vehicles. For instance, a similar equipped Ford F250 was priced at \$38,915.00 by Ford Motor Co. Additionally, staff found it is not uncommon for Animal Control Officers in other jurisdictions to utilize a truck/camper shell combination. With this type of set-up, separate cages are utilized within the truck bed to keep multiple animals safe during transport.

FINANCIAL IMPACT:

The funding source for this purchase is the Animal Shelter Fund. The vehicle and equipment will fall well below the \$50,000 allocated in the 2017 CIP budget.

ALTERNATIVES:

There are no reasonable alternatives in this price range and this specific truck should serve the needs of Animal Control.

PROS & CONS:

N/A

RECOMMENDATION:

The Chief of Police requests to waive purchasing procedures stated in 3.08.020 and rely on State Contract #4018300 for the purchase of the Animal Control Truck.

CONCLUSION:

Although we have debated the appropriate insert/shell for the Animal Control Truck, we all agree the selected truck is the appropriate choice for the vehicle itself. The equipment utilized to transport animals (shell, insert, etc.) will be selected from an aftermarket vender after the purchase of the truck. The Chief, Project Manager Eric Owen, and Animal Control staff has all considered animal safety, efficiency, and cost. After careful consideration, we recommend the purchase of this vehicle.