



City of Collinsville

125 S. Center Street
Collinsville, IL 62234

Minutes - Draft

City Council

Councilman Jeff Stehman

Councilman Cheryl Brombolich

Councilman Donna Green

Councilman David Jerome

Mayor John Miller

City Manager Mitch Bair

Corporate Counsel Steve Giacoletto

City Clerk Kim Wasser

Monday, June 12, 2017

7:00 PM

Council Chambers

A. CALL MEETING TO ORDER

Mayor Miller called the meeting to order at 7:00 pm.

B. ROLL CALL

Also present: City Manager Mitch Bair, Corporate Counsel Steve Giacoletto, and City Clerk Kim Wasser.

Present: 5 - Councilman Donna Green, Councilman David Jerome, Councilman Jeff Stehman, Councilman Cheryl Brombolich, and Mayor John Miller

Absent: 0

C. INVOCATION

Delivered by Pastor Myles Holmes of Revive Church.

D. PLEDGE OF ALLEGIANCE

Recited.

E. PROCLAMATIONS/RECOGNITION/PRESENTATIONS

F. BUSINESS PRIOR TO PUBLIC INPUT

Mayor Miller spoke of the new trash automation service that is forthcoming. A video was displayed explaining the service.

G. COUNCIL DISCUSSION

H. SPEAKERS FROM THE FLOOR

Karen McReynolds spoke of her previous requests for information. She spoke of pain medication. She mentioned the purchase of Grizzlies tickets and expenditures. She referred to statements made regarding McLanahan's Towing. She inquired of an expenditure to Keller Farms for sludge removal.

Phil Astrauskas asked Councilmembers for their thoughts of increasing the size of the City Council members. He mentioned City expenditures. He mentioned an economic crisis that occurred. He spoke of property taxes. He mentioned the sewer system and street repairs. He inquired of the master plan success. He inquired of Sloan's Pub TIF reimbursement.

Mary Drumm mentioned the Crime Free Landlord program. She spoke of a recent crime that occurred at Walmart. She inquired of additional security measures.

Don Konce spoke of an agenda item regarding the sale of a radar trailer. He offered to purchase the radar trailer for \$125. He suggested Council not to approve the sale of the radar trailer.

I. COMMENTS & ANNOUNCEMENTS - MAYOR

Mayor Miller spoke of the 100th anniversary celebration of Scott Air Force Base.

J. COMMENTS & ANNOUNCEMENTS - COUNCIL MEMBERS

Councilman Stehman spoke of the situation involving the Collinsville Area Recreation District (CARD) regarding City parks. He mentioned a newspaper article which spoke of Maryville trying to remove neighborhoods from the park district. He spoke of the Council's concern. He reference comments by Collinsville Extreme Baseball and Softball Club regarding problems with ball fields as well as comments regarding conditions of parks. He mentioned the City (City Manager and Corporate Counsel) has met with CARD representatives regarding issues and options. He summarized the situation by explaining the City of Collinsville owns the parks but they are leased to CARD. The lease was part of the park district agreement when established. The parks are to be maintained by CARD. However, they (CARD) has said they will do no other maintenance to the parks other than cut the grass. He explained that the City offered to take the parks back along with tax revenue to maintain them. CARD is willing to give the parks back to the City but no relinquish tax funds to cover the cost of maintenance. He mentioned the recreational opportunities and compared our fields to others in the area. He explained the City has exhausted every effort to work towards a volunteer agreement with CARD. He spoke of the deteriorating beams on pavilions and other code issues. He asked for Code Enforcement to assess the parks for issues and potential hazards. He explained the City of Collinsville needs to take ownership of the parks. He spoke of the park districts disservice to the City. He mentioned the debt.

City Manager Bair advised the City has been meeting with CARD to address problems but ended with little progress. He advised the City's goal is different than that of Maryville as we (City of Collinsville) is concerned with how it impacts all the residents. The City's goal was to drop the levy and have CARD lower their levy due to operational savings by the City. However, CARD wants to keep their levy at the same amount. The City does not have a budget for parks and recreation. CARD expresses no interest in offering funds to help offset maintenance expenses. He advised that CARDS was started in 1991 and took over City owned parks only. This does not include

Willoughby Farms, Splash City, Arlington, Pleasant Ridge or Schnucks parks as these facilities are owned by CARD. He further advised the board (CARD) overtly stated they only put funds in properties they own. He also advised that if Maryville is successful in their efforts to remove themselves from the park district this would lower CARDS funding levels. He spoke of various options presented to CARD to no avail. CARD is only willing to give the city owned parks back to the City and minimal equipment only. City Manager Bair indicated the City has attempted to negotiate with CARD in good faith.

Councilman Brombolich indicated that half of the tax rate that CARD is charging goes towards their debt. City Manager Bair clarified that it is actually 60% for debt services and 40% for operating expenses. She then clarified that the City proposed that they give the 40% to the City to maintain the parks but CARD refused. They want to give the parks back to the City but keep all the tax revenue thereby making the City to either increase property taxes or instill a tax to maintain the parks. She spoke of the double taxing issue this would cause for parks. She mentioned the poor condition of Woodland Park. She also spoke of the conditions of the softball fields and several private organizations who help maintain it. She agreed the City has attempted to negotiate with CARD to no avail and inquired of the next step.

Councilman Stehman asked Corporate Counsel and/or City Manager to report back to Council with regards to the next step or other options. He too spoke of the poor conditions of the ball fields.

Mayor Miller indicated the first several years of the agreement with CARD went well with no issues but at some point in time they reallocated funds from the parks. He mentioned various options and previous meetings with CARD representatives.

K. COMMENTS & ANNOUNCEMENTS - CITY STAFF

City Manager Bair reminded the public to watch for trash automation flier to be mailed out for service dates. He gave an update on the utility tax rebate program. He advised there were 320 rebates claims for a total amount of \$16,221 (average \$50.69 each). He mentioned the Grizzlies expenditure was a deposit that will be reimbursed. He explained the contract with Keller Farms is for the removal of sludge from the wastewater treatment plant. Councilman Brombolich clarified the comment made was referring to equipment purchased for lime sludge removal from the water plant while Keller removes sludge from the sewer plant. City Manager Bair concurred and explain that these are different operations. He mentioned a detailed Capital Improvement Projects discussion is slated for the July 10 meeting. He addressed the Sloan's TIF funds question and indicated they have not been paid in full. He further explained that Walmart is not within a TIF district but rather a business district. He asked Chief Evans to address the concern of crime at Walmart.

Police Chief Evans clarified that the Police Department is not acceptant of any level of criminal activity. He indicated a violate crime did occur and a press release was done. However, such press release

will generate various comments on social media. He gave a brief summary of criminal activity (other than shoplifting) that occurred in the Collinsville Crossing shopping area which included 3 in the last 2 years. He mentioned various crimes that are indigenous to the environment (shopping centers, interstate and close proximity to the St. Louis). He clarified that Collinsville does not have a violent crime problem. He spoke of the Uniform Crime Report statistics that are based on facts. These reports indicate the City has a lower violent crime rate than years past. He mentioned Walmart's aggressive approach towards shoplifters. He addressed a previous report of a carjacking which was unfounded. City Manager Bair elaborated on the proactive relationship between Walmart's security and the Collinsville Police Department to minimize theft. Chief Evans reminded the public to use the same caution as they would at any store in any town.

City Manager Bair spoke of the methods to dispose of surplus property like that of the radar trailer. City Clerk Wasser explained that placing an ad in the paper advertising for bids cost \$90-\$100. Chief Evans further explained that the company they purchased the new radar unit from would not accept it as a trade. City Manager Bair clarified the procedure meets financial policies.

Councilman Jerome apologized for not giving comments earlier as he thought the Mayor was asking for comments regarding the CARD issue. Councilman Jerome addressed Ms. McReynolds' remarks regarding potential liability for over-the-counter medications. He explained that it is an assumption of risk and not a liability. He indicated Council approved the purchase of Aleve and not dispersement methods. He mentioned that he may be in favor of increasing the City Council member size but spoke of the difficulty of finding participants. He also mentioned the master plan and sewer system. He spoke of repairs but indicated a balanced approach is necessary with available funds. He spoke of the Street Department's priority list for repairs. He addressed the question of recusing himself of TIF expenditure for Sloan's and indicated he would have to excuse himself from many of the applications as he enjoys visiting the various businesses in town. He also spoke of a visit he and Councilman Green had with the school district. They would like to continue an ongoing dialogue in order to establish a positive relationship between the City and the school district.

Councilman Green indicated she too had comments. She indicated she is in agreement with increasing the Council size; however, a remodel of the Chambers would be necessary to accommodate. She spoke of her endeavors to showcase the community and mentioned the Collinsville Community Collaboration (C3) event. She spoke of her previous statement regarding her property taxes. She indicated she was aware of the economic downfall but was advised her property value diminished because of the area.

L. CONSENT AGENDA

City Clerk Wasser read the Consent Agenda.

Councilman Jerome asked for clarification on the hotel and air fare bill of April 28 to ILACP. City Manager Bair advised the expense was for professional training to a conference. He further advised such expenditures are preapproved and within each department's budget. Finance Director Tamara Ammann advised the expenditure was for employee Gary Scaggs, who attended the FBI Academy. Chief Evans explained that past practices allow for one trip home and back during the FBI Academy

training time period.

Mayor Miller explained that the computer software used for bills only allows for 13 characters to describe an expenditure.

1. Motion to Approve Payment of Bills for the Period Ending June 2, 2017 in the Amount of \$571,767.07

Attachments: [Agenda Item Report](#)
 [Board List 05-18-17](#)
 [Board List 05-19-17](#)
 [Board List 05-26-17](#)
 [Board List 06-02-17](#)

2. Motion to Approve Payroll for the Period Ending May 19, 2017 in the Amount of \$528,292.21

Attachments: [Agenda Item Report](#)
 [Board List 05-19-17](#)

3. Motion to Approve Minutes of the May 22, 2017 Meeting

Attachments: [Agenda Item Report](#)
 [052217RegMtg.pdf](#)

4. Resolution Appointing A Member of the Collinsville Economic Development Commission (Linda Allan)

Attachments: [Agenda Item Report](#)
 [Resolution](#)

Mayor Miller asked if the Council wished to pull any items prior to a Motion. No items were pulled. A motion was made by Councilman Jerome, seconded by Councilman Brombolich, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Stehman, Brombolich, and Miller

Nay: 0

Absent: 0

Abstain: 0

M. NEW BUSINESS

1. Ordinance Accepting an Illinois Workers' Compensation Commission Settlement Contract Lump Sum Petition and Order

Attachments: [Agenda Item Report](#)
 [Ordinance](#)
 [Settlement Contract](#)

Finance Director Ammann gave the following overview. She advised the ordinance authorizes a settlement in the amount of \$26,500 to Timothy Rainey, who was injured on March 28, 2015 while moving a hose, April 24, 2015 while searching for a fire and April 25, 2015 while performing forcible entry. All medical expenses and temporary disability benefits have been paid. Captain Rainey has returned to work.

Councilman Jerome explained that this is an accurate award should the case have been tried in court. A settlement agreement closes out the future medical provision and right to reopen.

A motion was made by Councilman Jerome, seconded by Councilman Stehman to approve. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Stehman, Brombolich, and Miller
Nay: 0
Absent: 0
Abstain: 0

2. Ordinance Authorizing the Director of Finance to sign a Water Bill Agreement with St. Clair County Community Action Agency

Attachments: [Agenda Item Report](#)
 [Ordinance](#)
 [St. Clair County Community Action Agency.pdf](#)

Finance Director Ammann explained that the Finance Dept. refers citizens to assistance programs to help with delinquent water bills. The Collinsville Township often assist with these bills as long as funds are available. The St. Clair County program is grant funded for our residents who live within the St. Clair County portion of Collinsville. The program is new and will continue through December 29, 2017 or until funding exhausted, whichever comes first.

Councilman Jerome inquired if Madison County has a similar program to which Director Ammann was not aware of such. She advised they refer citizens to the Salvation Army and/or Ministerial Alliance for assistance.

A motion was made by Councilman Brombolich, seconded by Councilman Green to approve. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Stehman, Brombolich, and Miller
Nay: 0
Absent: 0
Abstain: 0

3. Ordinance Authorizing the Purchase of a 2017 Ford Taurus SE from Landmark Ford

Attachments: [Agenda Item Report](#)
 [Ordinance](#)
 [Landmark Ford State Bid](#)

Police Chief Evans gave the following overview. He advised the ordinance allows for the purchase of a 2017 Ford Taurus from Landmark Ford in the amount of \$17,621. The vehicle will be assigned to a detective. This vehicle replaces a 2008 Ford Taurus, which will remain in the Police Dept. fleet for utility purposes. Funds for the purchase will come from the Police Vehicle Fund which is derived from ticket fines. He further advised of the request to waive purchasing procedures and rely on a State Bid.

Mayor Miller explained the State Bid program.

A motion was made by Councilman Jerome, seconded by Councilman Brombolich to approve. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Stehman, Brombolich, and Miller
Nay: 0
Absent: 0
Abstain: 0

4. Ordinance Establishing a Prevailing Wage

Attachments: [Agenda Item Report](#)
 [Ordinance](#)
 [2017 Prevail Wage Madison.pdf](#)
 [2017 Prevail Wage St Clair.pdf](#)

City Clerk Wasser explained that per State Statute, the City is required to adopt the most recent prevailing wage rates. The Illinois Department of Labor amended the rates on June 5. These wage rates are established for each county and are required to be paid for any outsourced/contractual public works projects. Rates do not dictate employee wages. City Manager Bair clarified that this item will fall under the Consent Agenda in the future since it is required by statute.

A motion was made by Councilman Jerome, seconded by Councilman Stehman to approve. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Stehman, Brombolich, and Miller
Nay: 0
Absent: 0
Abstain: 0

5. Resolution Requesting Permission from the Illinois Department of Transportation to Close Main Street for Smokin' on Main Event

Attachments: [Agenda Item Report](#)
[Resolution](#)

Overview by City Clerk Wasser, who explained the resolution is to ask for permission from IDOT to close a portion of Main St. for a new annual event, Smokin' on Main. This event is hosted by Code 3 Spices and will feature BBQ competition and festival. Event is scheduled for July 29-30.

Mayor Miller elaborated on the event which will include 35-40 professional BBQ teams and 30 backyard teams competitive purposes. Vendors will be on site selling BBQ.

Councilman Brombolich inquired of an application and insurance requirements. City Clerk Wasser confirmed they have submitted the required applications and insurance.

A motion was made by Councilman Jerome, seconded by Councilman Green to approve. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Stehman, Brombolich, and Miller

Nay: 0

Absent: 0

Abstain: 0

6. Ordinance Authorizing the Sale of Personal Property Owned by the City
(2001 Kustom Signal Radar Trailer)

Attachments: [Agenda Item Report](#)
[Ordinance](#)

City Clerk Wasser informed Council that the Police Dept. purchased a Stalker radar trailer in 2016. This unit replaced the 2001 Kustom Signal Radar Trailer. She indicated the replacement was necessary due to the age of the unit, repairs and lack of parts, obsolete technology and minimum solar power storage. She advised the unit has scrap value only and was not wanted as a trade-in. This ordinance declares the item as surplus and allows for the sale to Municipal Electronics in the amount of \$100. She further explained that a public notice to accept bids is approximately \$100. The police lieutenant solicited the sale to several companies and Municipal Electronics was the only one who showed interest.

Councilman Jerome inquired if the City has a contract with Municipal Electronics for the sale to which she indicated she was not aware of a contract. He further asked if the item could be sold to Mr. Koonce in the amount of \$125. Clerk Wasser indicated that is not necessarily the proper procedure.

Councilman Brombolich elaborated on the issue as it was a responsibility of her employment with the City for 30 years. She mentioned the aggravation of trying to get rid of various outdated items (cell phones, laptops, etc). She indicated an ad in the paper is not necessary but could put it on the website. The Police Dept. had used eBay in the past. She further advised the procedure has to be done in an official manner and not that of an oral auction. She further inquired if the City could ask for bids via the website in lieu of publishing a bid notice and Corporate Counsel Steve Giacoletto

indicated Council could authorize such. Clerk Wasser advised staff is looking into online auction sites.

City Manager Bair suggested amended the ordinance to declare it surplus. Councilman Brombolich agreed and allow for staff to bid or auction the item. Mayor Miller also agreed.

Councilman Stehman made a motion to amend the ordinance authorizing the item to be declared as surplus, seconded by Councilman Brombolich. The motion carried by the following vote:

Aye: Green, Jerome, Stehman, Brombolich, Miller

Nay: 0

Absent: 0

Abstain: 0

A motion was made by Councilman Stehman, seconded by Councilman Brombolich to approve as amended (declaring the item as surplus). The motion carried by the following vote:

Aye: 5 - Green, Jerome, Stehman, Brombolich, and Miller

Nay: 0

Absent: 0

Abstain: 0

7. Ordinance Approving Collective Bargaining Agreement with International Union of Operating Engineers Local 148 (Water Plant)

Attachments: [Agenda Item Report](#)

[Ordinance](#)

[Local 148 Water Plant Agt 2017-2018.pdf](#)

Overview by City Manager Bair, who advised this contract represents Local 148 (Water Plant) and is similar to the previously approved contract for Local 520C. The contract includes a new hire package which reduced base wages for the first 4 years, eliminates longevity pay for new hires, and allows for a maximum vacation accrual cap at 3 weeks. In exchange, this allows for a 4% wage increase which is not retroactive.

A motion was made by Councilman Jerome, seconded by Councilman Brombolich to approve. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Stehman, Brombolich, and Miller

Nay: 0

Absent: 0

Abstain: 0

8. Ordinance Approving Collective Bargaining Agreement with the International Union of Operating Engineers Local 148B (City Hall)

Attachments: [Agenda Item Report](#)
[Ordinance](#)
[Local 148B City Hall Agt 2017-2019.pdf](#)

City Manager Bair advised this item is similar to the last agenda item but this contract is for Local 148B, known as our City Hall Finance Dept. employees. This contract, as well as the other, will come due December 31, 2019. This contract consists of the same new hire package and the Fire Dept. Secretary is removed from the union and replaced with an Account Technician.

A motion was made by Councilman Brombolich, seconded by Councilman Jerome to approve. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Stehman, Brombolich, and Miller

Nay: 0

Absent: 0

Abstain: 0

N. OLD BUSINESS

O. CLOSED SESSION

P. ANNOUNCEMENTS

Q. ADJOURNMENT

A motion was made by Councilman Green, seconded by Councilman Stehman to adjourn at 8:26pm. The motion carried by the following vote:

Aye: 5 - Green, Jerome, Stehman, Brombolich, and Miller

Nay: 0

Absent: 0

Abstain: 0

ADDRESSING THE COUNCIL DURING SPEAKERS FROM THE FLOOR

Below are the rules for input during City Council meetings as set out in Ordinance No. 4765 entitled “Ordinance Governing Speakers From the Floor During Meetings of the City Council and the Commission, Boards, and Sub-Bodies of Collinsville, Illinois”. Speakers may address the Council during the time designated as Speakers From the Floor on the agenda.

RULE 1: Speakers shall be allowed only during “Speakers from the Floor,” or at any other time if requested by a member of the City Council.

RULE 2: Input must relate to a matter under the authority of the City of Collinsville.

RULE 3: Upon request by the meeting Chairman for speakers from the floor, a prospective speaker shall express the desire to speak, be recognized by the meeting Chairman, approach the designated podium, and state their name and general subject matter to which they will address the City Council.

RULE 4: After establishing their identity, prospective speakers shall immediately address only the City Council.

RULE 5: Each speaker is limited to four (4) minutes to address the City Council. No extensions will be granted and no time shall be compensated to the speaker resulting from interruptions by or discussion with the City Council, City Manager, or any other City officer or employee.

RULE 6: Speakers shall address only the City Council collectively or its members individually. Speakers shall speak to issues and shall refrain from personal attacks on City appointed officials and employees. Speakers may not address issues related to pending litigation in which the City or its subsidiary bodies, officers, agents, employees, boards or commissions is a party.

RULE 7: Speakers shall not be permitted to advertise, solicit, request, urge, summon, or cajole the City Council or the general public, except as otherwise provided for herein, with regard to any products, goods, services, information, gains, losses, advantages, consequences, or any other similar matter, notwithstanding that there may or may not be any pecuniary, monetary, financial or property gain, loss, or benefit to the speaker or any other person or entity.

RULE 8: Speakers shall act and speak with decorum and conform to conventional social manners in speech, writing, dress, and behavior. The audience shall refrain from conduct that disrupts the meeting in any way such as clapping, booing, loud talking or outbursts. A speaker may be immediately terminated at the meeting Chairman’s discretion.

RULE 9: Determination of breaches of this Ordinance shall be made by the meeting Chairman. The meeting Chairman customarily will warn the speaker or members of the audience of inappropriate behavior through one warning use of the gavel. Subsequent inappropriate behavior shall result in the immediate removal of the responsible parties at the discretion of the meeting Chairman.