

# AGENDA ITEM REPORT

**DATE OF MEETING:** October 24, 2016

**ITEM:** Ordinance Authorizing the Disposal of Items of Personal Property Owned by the City (IT Equipment)

**STRATEGIC PLAN GOAL:** Goal #2 – Safest City

**BACKGROUND:**

The IT Department recently cleaned out a storage area in the basement of City Hall and determined that the various desktop and laptop computers were outdated and/or broken beyond repair. These items are no longer necessary or useful to the City and it is in the best interest of the City to recycle or dispose of them accordingly. Items to be recycled or disposed of are as follows:

Make	Model	Serial No.	
Dell	Optiplex 980	DLPS8P1	desktop
Dell	Optiplex 320	8FHVLC1	desktop
Dell	Optiplex 580	4YYR8P1	desktop
Dell	Optiplex 620	D8J6TB1	desktop
Dell	Insperon 530	71ksgg1	desktop
Dell	Precision T3500	9KBNMB1	desktop
Dell	Optiplex 760	4Z0T4J1	desktop
Dell	Optiplex 580	4YYQ8P1	desktop
Dell	Optiplex 740	59GM0H1	desktop
Dell	Optiplex 320	9LJ60F1	desktop
Dell	Dimension 4400	GZQ4B11	desktop
Dell	Optiplex 740	4JNVTK1	desktop
Dell	Optiplex 760	4Z0S5J1	desktop
Lenovo	X200 Tablet	R9-037BD	laptop
Lenovo	X200 Tablet	R9-037BA	laptop
HP	Proliant ML110 G6	MX203700UL	desktop

IT personnel has removed and destroyed all hard drives from the above listed computers.

AGENDA ITEM REPORT NO. \_\_\_\_\_

**RECOMMENDATION:**

Staff recommends approval.

**ITEM SUBMITTED BY:**

Dan McCormick, IT Coordinator

**ATTACHMENTS:**

Ordinance