



City of Collinsville

125 S. Center Street
Collinsville, IL 62234

Minutes - Draft

City Council

Councilman Nancy Moss

Councilman Jeff Kypta

Councilman Jeff Stehman

Councilman Cheryl Brombolich

Mayor John Miller

City Manager Mitch Bair

Corporate Counsel Steve Giacoletto

City Clerk Kim Wasser

Monday, August 8, 2016

7:30 PM

Council Chambers

A. CALL MEETING TO ORDER

Mayor Miller called the meeting to order at 7:30 p.m.

B. ROLL CALL

Also present were City Manager Mitch Bair and City Clerk Kim Wasser.

Present: 5 - Councilman Nancy Moss, Councilman Jeff Kypta, Councilman Jeff Stehman, Councilman Cheryl Brombolich, and Mayor John Miller

Absent: 0

C. INVOCATION

Delivered by Pastor David Amsden of Navigation Church.

D. PLEDGE OF ALLEGIANCE

Recited.

E. PROCLAMATIONS/RECOGNITION/PRESENTATIONS

F. BUSINESS PRIOR TO PUBLIC INPUT

1. Ordinance Designating Landmark Status for Real Estate in the City of Collinsville (408 W. Main - Collinsville Memorial Public Library)

Attachments: [Agenda Item Report](#)
[Ordinance](#)
[Landmark Status Application](#)

Overview by City Clerk Wasser, who advised the City and the Historic Preservation Commission has recognized 37 properties in Collinsville as landmark status. Recently, an application for landmark status designation was received for the Collinsville Memorial Public Library, 408 W. Main Street. The HPC held a public hearing on July 20 to consider the application and the commission voted unanimously to recommend approval. She gave a brief summary of the history behind the library.

Councilman Moss commented on the additions to the library and overall appearance.

Mayor Miller spoke of how the library has evolved.

A motion was made by Councilman Brombolich, seconded by Councilman Kypta to approve. The motion carried by the following vote:

Aye: 5 - Moss, Kypta, Stehman, Brombolich, and Miller

Nay: 0

Absent: 0

Abstain: 0

2. Ordinance Designating Landmark Status for Real Estate in the City of Collinsville (414 W. Main - Blum House)

Attachments: [Agenda Item Report](#)
[Ordinance](#)
[Landmark Status Application](#)

Overview by City Clerk Wasser, who advised the Historic Preservation Commission received an application for landmark status designation for the Blum House, 414 W. Main Street. The HPC held a public hearing on July 20 to consider the application and the commission voted unanimously to recommend approval. She gave a brief summary of the Blum House history.

A motion was made by Councilman Stehman, seconded by Councilman Moss to approve. The motion carried by the following vote:

Aye: 5 - Moss, Kypta, Stehman, Brombolich, and Miller

Nay: 0

Absent: 0

Abstain: 0

G. SPEAKERS FROM THE FLOOR

Bob DesPain spoke of an email that he sent to the clerk. He mentioned ADA compliance. He spoke of Fire Department employees who live outside City limits. He also mentioned a BND article regarding an increase in utility taxes.

Rob Dorman read a quote by Bastiat. He spoke of Gene Brombolich. He displayed a BND

newspaper and spoke of Cheryl Brombolich. He mentioned a FOIA request. He spoke of credit card usage. He spoke of his utility bill. He also spoke of the previous Council meetings.

Phil Astrauskas spoke of accusations and indicated he did not put up a sign. He spoke of the need for more transparency. He spoke of people who have denounced the Southwest TIF. He mentioned the need for a larger Council. He read an article written by Mr. Ortals.

Karen McReynolds spoke of a FOIA request. She spoke of a opportunity to ask questions and receive an answer from the Council. She thanked the City Street Department regarding the limb pick up service. She asked for a State of the City address. She mentioned decorum.

Joe Ashmann spoke of the need to have dialogue. He spoke of the TIF program and expenditures.

Robert Thiel spoke of the new water treatment facility. He mentioned Cahokia Mounds. He indicated he was in opposition of the new TIF and business district. He spoke of the sales tax difference between Glen Carbon and that of Collinsville.

Don Koonce spoke of businesses outside the TIF district. He spoke of comments made by David Jerome. He mentioned the Illinois Business Journal article by Alan Ortals and opposing viewpoints. He spoke of a TIF report by the East-West Gateway Council of Governments.

H. COMMENTS & ANNOUNCEMENTS - MAYOR

Mayor Miller spoke of the upcoming C3 event, Thursday, August 11, 5-8 p.m. at Gateway Convention Center.

I. COMMENTS & ANNOUNCEMENTS - COUNCIL MEMBERS

Council Moss asked for an update with regards to mosquito control in the City. City Manager Bair gave brief update and asked Public Works Director Dennis Kress to give an update regarding the mosquito control. Director Kress described the mosquito spraying and larvicide treatment programs. Spraying is on a two week rotation, in the morning for two weeks and then in the evening for two weeks. Larvicide wafers are distributed in all the catch basins each month and in various standing water locations. City Manager Bair encouraged the public to report standing water issues to the City. Director Kress indicated the Health Department is responsible for mosquito testing. He spoke of an article that he read regarding zika virus.

Councilman Brombolich inquired of the Gateway Center not having the authority to levy taxes and City Manager Bair confirmed. She indicated Walmart is already in a business district. She also mentioned input rules for speakers from the floor.

Mayor Miller indicated citizens need to make sure not to allow standing water to accumulate on their property as it may permit mosquito larvae.

J. COMMENTS & ANNOUNCEMENTS - CITY STAFF

City Manager Bair indicated an update on the new water treatment plant is scheduled for August 22, Strategic Session. TIF and Business District dates will be posted once clarification is done. He indicated the OMA meeting issues was not his finding but was legal finding that he forwarded to the Council.

Council Brombolich indicated someone mentioned the agenda not being posted on the door and explained all agendas/notices are posted on the bulletin board outside of City Hall.

K. CONSENT AGENDA

1. Motion to Approve Payment of Bills for the Period Ending July 29, 2016 in the Amount of \$539,591.15

Attachments: [Agenda Item Report](#)
 [Board List 06-01-16](#)
 [Board List 07-22-16](#)
 [Board List 07-29-16](#)

2. Motion to Approve Payroll for the Period Ending 7/15/16 in the Amount of \$522,804.67

Attachments: [Agenda Item Report](#)
 [Board List 07-15-16](#)

3. Motion to Approve Minutes of the July 11, 2016 Strategic Session and Regular Meeting

Attachments: [Agenda Item Report](#)
 [071116StrategicSession.pdf](#)
 [071116RegMtg.pdf](#)

4. Resolution Reappointing A Member to the Police Pension Board (Don Bean)

Attachments: [Agenda Item Report](#)
 [Resolution](#)

Mayor Miller asked if the Council wished to pull any items prior to a Motion. Councilman Moss pulled the minutes of the regular meeting from the consent agenda. Mayor miller advised item K. 3. will be item L. 5. under New Business. A motion was made by Councilman Stehman, seconded by Councilman Brombolich, to approve Consent Agenda items number 1, 2 and 4. The motion carried by the following vote:

Aye: 5 - Moss, Kypta, Stehman, Brombolich, and Miller

Nay: 0

Absent: 0

Abstain: 0

L. NEW BUSINESS

1. Ordinance Establishing Salaries/Wages for Full-Time Non-Union and Part-Time Non-Union Personnel

Attachments: [Agenda Item Report](#)
[Ordinance](#)

Overview by Human Resource Coordinator Stacey O'Brien, who advised this ordinance is based on the contingent hiring of two employees. The former Communications Coordinator for City Hall has been renamed to Executive Assistant and an internal candidate has been selected, Kendra Cunningham. The approved budget salary for the Communication Coordinator was \$51,530 and a proposed \$45,000 salary is recommended (\$6,530 savings). The second position is a recommendation of the hiring of David Bookless as the Director of Community Development at a contingent salary of \$96,000. This amount reflects a \$2,500 savings based on the approved 2016 budgeted salary.

A motion was made by Councilman Brombolich, seconded by Councilman Stehman to approve. The motion carried by the following vote:

Aye: 3 - Stehman, Brombolich, and Miller

Nay: 2 - Moss, and Kypta

Absent: 0

Abstain: 0

2. Ordinance Authorizing a Contract for the 2016 Resurfacing Program - Project #CIP-602-16 through #CIP-614-16, to Christ Brothers Asphalt in the Amount of \$481,328.75

Attachments: [Agenda Item Report](#)
[Ordinance](#)
[Proposal - Christ Brothers Asphalt](#)

Director Kress gave a brief overview. He indicated 2 bids for this project were received and opened on August 1:

Christ Brothers Asphalt, Inc - \$481,328.75

Kelley & Sons, Inc. - \$513,970.02

He advised that 9 bid packets were requested by various contractors but only 2 were received.

This project includes milling and resurfacing of the following roads:

A motion was made by Councilman Kypta, seconded by Councilman Moss to approve. The motion carried by the following vote:

Aye: 5 - Moss, Kypta, Stehman, Brombolich, and Miller

Nay: 0

Absent: 0

Abstain: 0

3. Ordinance Authorizing Professional Services Agreement with Oates Associates for Construction Engineering Services in the Amount of \$159,300 for the Clay Street Phase 1 Streetscape and Overlay Project

Attachments: [Agenda Item Report](#)
[Ordinance](#)
[Agreement](#)

Director Kress advised this ordinance would allow for an agreement for professional construction engineering services with Oates Associates regarding the Clay Street Phase 1 Streetscape and Overlay project. Project includes replacement of curbs and sidewalks, ADA ramps, pedestrian lighting, trees and a crosswalk from Morrison to Seminary. It also includes payment overlay from Morrison to Combs. Engineering services are not to exceed \$159,300 and will be paid for out of TIF 1.

Councilman Brombolich inquired if Oates did the preliminary services and Director Kress confirmed.

A motion was made by Councilman Brombolich, seconded by Councilman Moss to approve. The motion carried by the following vote:

Aye: 5 - Moss, Kypta, Stehman, Brombolich, and Miller

Nay: 0

Absent: 0

Abstain: 0

4. Ordinance Authorizing Contract with Hank's Excavating and Landscaping, Inc. in the Amount of \$1,344,844.30 for the Clay Street Phase 1 Streetscape and Overlay Project

Attachments: [Agenda Item Report](#)
[Ordinance](#)

Overview by Director Kress, who advised previously the City was awarded \$927,000 in Illinois Transportation Enhancement Program funding for the Clay Street Phase 1 Streetscape and \$300,000 from Surface Transportation Urban funding for mill and overlay of Clay Street. Streetscape improvements will be constructed on Morrison Ave. to Seminary St. and payment overlay from Morrison to Combs Ave. Projects were combined and 3 bids were received and opened by IDOT on June 10:

Hank's Excavating and Landscaping, Inc. - \$1,344,844.30

Kelly Construction, Inc. - \$1,487,738.38

RCS Construction, Inc. - \$1,543,022.44

Additional project funding in the amount of \$347,000 has been committed by Madison County. Balance will be paid for with TIF 1 funds. Total estimated project cost (construction and engineering) is estimated at \$1,691,679.00. He also indicated that this is the first time the City has received such funding from Madison County.

Councilman Brombolich commended staff for their efforts and inquired as to how much the City's share may be. He estimated less than \$200,000 but reminded Council that these bids are estimates.

A motion was made by Councilman Kypta, seconded by Councilman Stehman to approve. The motion carried by the following vote:

Aye: 5 - Moss, Kypta, Stehman, Brombolich, and Miller

Nay: 0

Absent: 0

Abstain: 0

5. Motion to Approve Minutes of the July 11, 2016 Strategic Session and Regular Meeting

Attachments: [Agenda Item Report](#)
[071116StrategicSession.pdf](#)
[071116RegMtg.pdf](#)

Councilman Moss requested 2 changes to be made to the draft minutes of the regular meeting:

1. Under item G. Speakers from the Floor, should read "Phil Astrauskas commented on the lack of availability of the agenda."
2. Under Comments and Announcements from Councilmembers, should be amended to read that "Councilman Moss apologized and said she was objecting to someone being removed because of criticism of an elected official. She spoke of the difference between elected and appointed officials and was concerned about Freedom of Speech, transparency and issues with the agenda packets availability to the Council and public."

Mayor Miller indicated the clerk writes the minutes in a generic form to eliminate quotes. This is also past practice. Meeting video and audio recordings are available on the City's website for specifics. Councilman Moss indicated she was not requesting direct quotes but a clarification.

Councilman Stehman advised the minutes should be generic but consistent. He said he would like to have the clerk review the video and minutes.

Councilman Kypta said he would like to include what Councilman Moss just said into the minutes.

Councilman Brombolich advised the minutes are not meant to be verbatim but rather the clerk's interpretation of what transpired. She expressed concern if the Council starts changing minutes after

they have been drafted with the exception of typographical errors (incorrect date, typo). However, changes should not include what someone meant to say or their intent.

Councilman Moss indicated she spoke of transparency which should be included in the minutes.

Mayor Miller asked Clerk Wasser to review the video and edit the minutes, if necessary. The minutes were tabled pending review.

A motion was made by Mayor Miller, seconded by Councilman Stehman to table. The motion carried by the following vote:

Aye: 5 - Moss, Kypta, Stehman, Brombolich, and Miller

Nay: 0

Absent: 0

Abstain: 0

M. OLD BUSINESS

N. CLOSED SESSION

O. ANNOUNCEMENTS

P. ADJOURNMENT

A motion was made by Councilman Kypta, seconded by Councilman Stehman to adjourn at 8:48 p.m. The motion carried by the following vote:

Aye: 5 - Moss, Kypta, Stehman, Brombolich, and Miller

Nay: 0

Absent: 0

Abstain: 0

ADDRESSING THE COUNCIL DURING SPEAKERS FROM THE FLOOR

Below are the rules for input during City Council meetings as set out in Ordinance No. 4765 entitled “Ordinance Governing Speakers From the Floor During Meetings of the City Council and the Commission, Boards, and Sub-Bodies of Collinsville, Illinois”. Speakers may address the Council during the time designated as Speakers From the Floor on the agenda.

RULE 1: Speakers shall be allowed only during “Speakers from the Floor,” or at any other time if requested by a member of the City Council.

RULE 2: Input must relate to a matter under the authority of the City of Collinsville.

RULE 3: Upon request by the meeting Chairman for speakers from the floor, a prospective speaker shall express the desire to speak, be recognized by the meeting Chairman, approach the designated podium, and state their name and general subject matter to which they will address the City Council.

RULE 4: After establishing their identity, prospective speakers shall immediately address only the City Council.

RULE 5: Each speaker is limited to four (4) minutes to address the City Council. No extensions will be granted and no time shall be compensated to the speaker resulting from interruptions by or discussion with the City Council, City Manager, or any other City officer or employee.

RULE 6: Speakers shall address only the City Council collectively or its members individually. Speakers shall speak to issues and shall refrain from personal attacks on City appointed officials and employees. Speakers may not address issues related to pending litigation in which the City or its subsidiary bodies, officers, agents, employees, boards or commissions is a party.

RULE 7: Speakers shall not be permitted to advertise, solicit, request, urge, summon, or cajole the City Council or the general public, except as otherwise provided for herein, with regard to any products, goods, services, information, gains, losses, advantages, consequences, or any other similar matter, notwithstanding that there may or may not be any pecuniary, monetary, financial or property gain, loss, or benefit to the speaker or any other person or entity.

RULE 8: Speakers shall act and speak with decorum and conform to conventional social manners in speech, writing, dress, and behavior. The audience shall refrain from conduct that disrupts the meeting in any way such as clapping, booing, loud talking or outbursts. A speaker may be immediately terminated at the meeting Chairman’s discretion.

RULE 9: Determination of breaches of this Ordinance shall be made by the meeting Chairman. The meeting Chairman customarily will warn the speaker or members of the audience of inappropriate behavior through one warning use of the gavel. Subsequent inappropriate behavior shall result in the immediate removal of the responsible parties at the discretion of the meeting Chairman.