



# City of Collinsville

125 S. Center Street  
Collinsville, IL 62234

## Agenda

### Historic Preservation Commission

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Thursday, December 8, 2016

5:30 PM

City Hall (Training Room)

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#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. SPEAKERS FROM THE FLOOR

*Please refer to the last page of the agenda for specific rules governing Speakers From the Floor.*

#### D. NEW BUSINESS

1. Mayor Miller will address Commission members

#### E. APPROVAL OF MINUTES

1. Motion to Approve Minutes from the November 10, 2016 meeting

#### F. PRESENTATIONS

1. Update from Friends of the Collins House
  - a. Review of December 3 Christmas event
  - b. Future events planned
  - c. Volunteers/Staffing
  - d. Website and Facebook page development

#### G. OLD BUSINESS

1. Collins House Update
  - a. Curtains

- b. Lighting
  - c. Other improvements
  - d. Removal of items from storage unit and terminate unit rental
  - e. Furnishings inventory/accessioning
2. Potential Landmark Nominations

## **H. STAFF REPORT**

- 1. All purchases are to be pre-approved and purchased on a City account (tax exempt) or contact Finance Director.
- 2. Reminder: regular monthly meetings should be cancelled unless there is New Business that needs to be addressed/action taken or Public Hearing scheduled.

## **I. COMMENTS FROM COMMISSION MEMBERS**

## **J. ANNOUNCEMENTS**

## **K. ITEMS FOR NEXT AGENDA**

*Next meeting scheduled for January 12, 2017 at 5:30pm.*

## **L. ADJOURNMENT**

## ADDRESSING THE BOARD DURING SPEAKERS FROM THE FLOOR

Below are the rules for input during Board/Commission/Sub-Body meetings as set out in Ordinance No. 4765 entitled "Ordinance Governing Speakers From the Floor During Meetings of the City Council and the Commission, Boards, and Sub-Bodies of Collinsville, Illinois". Speakers may address the Board/Commission during the time designated as Speakers From the Floor on the agenda.

RULE 1: Speakers shall be allowed only during "Speakers from the Floor," or at any other time if requested by the meeting Chairman of the governing board.

RULE 2: Input must relate to a matter under the authority of the commission, board, or sub-body.

RULE 3: Upon request by the meeting Chairman for speakers from the floor, a prospective speaker shall express the desire to speak, be recognized by the meeting Chairman, approach the designated podium, and state their name and general subject matter to which they will address the Board/Commission.

RULE 4: After establishing their identity, prospective speakers shall immediately address the governing board.

RULE 5: Each speaker is limited to four (4) minutes to address the governing board. No extensions will be granted and no time shall be compensated to the speaker resulting from interruptions by or discussion with the governing board or any other City officer or employee.

RULE 6: Speakers shall address only the governing board collectively or its members individually. Speakers shall speak to issues and shall refrain from personal attacks on the governing board or City appointed officials and employees. Speakers may not address issues related to pending litigation in which the City or its subsidiary bodies, officers, agents, employees, boards or commissions is a party.

RULE 7: Speakers shall not be permitted to advertise, solicit, request, urge, summon, or cajole the governing board or the general public, except as otherwise provided for herein, with regard to any products, goods, services, information, gains, losses, advantages, consequences, or any other similar matter, notwithstanding that there may or may not be any pecuniary, monetary, financial or property gain, loss, or benefit to the speaker or any other person or entity.

RULE 8: Speakers shall act and speak with decorum and conform to conventional social manners in speech, writing, dress, and behavior. The audience shall refrain from conduct that disrupts the meeting in any way such as clapping, booing, loud talking or outbursts. A speaker may be immediately terminated at the meeting Chairman's discretion.

RULE 9: Determination of breaches of this Ordinance shall be made by the meeting Chairman. The meeting Chairman customarily will warn the speaker or members of the audience of inappropriate behavior through one warning use of the gavel. Subsequent inappropriate behavior shall result in the immediate removal of the responsible parties at the discretion of the meeting Chairman.

Please Note: These rules do not apply to public input during an advertised Public Hearing.