



Agenda

Historic Preservation Commission

Monday, October 17, 2016

5:30 PM

City Hall (Training Room)

A. CALL TO ORDER

B. ROLL CALL

C. SPEAKERS FROM THE FLOOR

Please refer to the last page of the agenda for specific rules governing Speakers From the Floor.

D. PRESENTATION

1. Friends of the Collins House update
 - a. Volunteer staffing
 - b. Events

E. APPROVAL OF MINUTES

1. Motion to Approve Minutes of the August 17, 2016 and September 8, 2016 HPC Meeting

F. NEW BUSINESS

G. OLD BUSINESS

1. Review of Collins House dedication and grand opening ceremony
2. Collins House - Next Steps
 - a. Determine Operating Schedule
 - b. Provide input to the City regarding policies and procedures for volunteers
 - c. Inventory and Accession of all items in house (donations, loans, purchases)
 - d. Wish list (additional furniture, accessories, lamps, wall hangings, floor coverings)
 - e. Window Treatments

3. Collins House Issues:
 - a. Small dumpster or trash receptacle needed
 - b. Sump gasket leaking in basement
 - c. Oak tree dead and needs to be replaced
 - d. Several hollies have a fungus and need to be replaced
 - e. Obtain and plant pawpaws and any other trees
 - f. Clean out storage unit
4. Review of P. Buckley Moss art event and open house

H. STAFF REPORT

I. COMMENTS FROM COMMISSION MEMBERS

J. ITEMS FOR NEXT AGENDA

Next meeting scheduled for November 10, 2016

K. ANNOUNCEMENTS

L. ADJOURNMENT

ADDRESSING THE BOARDS/COMMISSIONS DURING SPEAKERS FROM THE FLOOR

Below are the rules for input during Board/Commission meetings as set out in Ordinance No. 4765 entitled “Ordinance Governing Speakers From the Floor During Meetings of the City Council and the Commission, Boards, and Sub-Bodies of Collinsville, Illinois”. Speakers may address the Council during the time designated as Speakers From the Floor on the agenda.

RULE 1: Speakers shall be allowed only during “Speakers from the Floor,” or at any other time if requested by a member of the City Council.

RULE 2: Input must relate to a matter under the authority of the City of Collinsville.

RULE 3: Upon request by the meeting Chairman for speakers from the floor, a prospective speaker shall express the desire to speak, be recognized by the meeting Chairman, approach the designated podium, and state their name and general subject matter to which they will address the City Council.

RULE 4: After establishing their identity, prospective speakers shall immediately address only the City Council.

RULE 5: Each speaker is limited to four (4) minutes to address the City Council. No extensions will be granted and no time shall be compensated to the speaker resulting from interruptions by or discussion with the City Council, City Manager, or any other City officer or employee.

RULE 6: Speakers shall address only the City Council collectively or its members individually. Speakers shall speak to issues and shall refrain from personal attacks on City appointed officials and employees. Speakers may not address issues related to pending litigation in which the City or its subsidiary bodies, officers, agents, employees, boards or commissions is a party.

RULE 7: Speakers shall not be permitted to advertise, solicit, request, urge, summon, or cajole the City Council or the general public, except as otherwise provided for herein, with regard to any products, goods, services, information, gains, losses, advantages, consequences, or any other similar matter, notwithstanding that there may or may not be any pecuniary, monetary, financial or property gain, loss, or benefit to the speaker or any other person or entity.

RULE 8: Speakers shall act and speak with decorum and conform to conventional social manners in speech, writing, dress, and behavior. The audience shall refrain from conduct that disrupts the meeting in any way such as clapping, booing, loud talking or outbursts. A speaker may be immediately terminated at the meeting Chairman’s discretion.

RULE 9: Determination of breaches of this Ordinance shall be made by the meeting Chairman. The meeting Chairman customarily will warn the speaker or members of the audience of inappropriate behavior through one warning use of the gavel. Subsequent inappropriate behavior shall result in the immediate removal of the responsible parties at the discretion of the meeting Chairman.