



City of Collinsville

125 S. Center Street
Collinsville, IL 62234

Minutes - Draft

City Council

Councilman Donna Green

Councilman David Jerome

Councilman Tony Hausmann

Councilman Tony Fuhrmann

Mayor Jeff Stehman

City Manager Derek Jackson

Corporate Counsel Steve Giacoletto

City Clerk Kim Wasser

Tuesday, March 25, 2025

6:30 PM

Council Chambers

A. CALL MEETING TO ORDER

Mayor Stehman called the meeting to order at 6:30 pm.

B. ROLL CALL

Also present: City Manager Derek Jackson, Corporate Counsel Steve Giacoletto, and City Clerk Kim Wasser.

Present: 5 - Councilman David Jerome, Councilman Tony Hausmann, Councilman Tony Fuhrmann, Councilman Donna Green, and Mayor Jeff Stehman

Absent: 0

C. INVOCATION

Delivered by Pastor Myles Holmes of Revive Church.

D. PLEDGE OF ALLEGIANCE

Recited.

E. PROCLAMATIONS/RECOGNITION/PRESENTATIONS

F. BUSINESS PRIOR TO PUBLIC INPUT

1. Public Hearing Regarding Vacating Right Of Way Property from the City to D.I.P. Restaurants, LLC (S. Jefferson St.)
 - a. Open Public Hearing
 - b. Staff Report
 - c. Public Input

d. Adjourn Public Hearing

Mayor Stehman announced the opening of the public hearing.

Staff Report given by Community Development Director Travis Taylor, who advised D.I.P. Restaurants requested right of way property adjacent to Horseshoe Lounge to be vacated. He advised the right of way to be vacated has a small portion of the building on it. He advised the City would still maintain 60' of right of way along S. Jefferson.

Public Input: None

Mayor Stehman adjourned the public hearing.

2. Ordinance Vacating Right-of-Way Properties from the City of Collinsville to D.I.P. Restaurants LLC

Attachments: [Agenda Item Report](#)
 [Ordinance](#)
 [Exhibit A - Vacation Plat](#)

Director Taylor advised this Ordinance would vacate a portion of the right of way along S. Jefferson Ave. to D.I.P. Restaurants.

A motion was made by Councilman Fuhrmann, seconded by Councilman Green to approve. The motion carried by the following vote:

Aye: 5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman

Nay: 0

Absent: 0

Abstain: 0

G. COUNCIL DISCUSSION

H. SPEAKERS FROM THE FLOOR

None.

I. COMMENTS & ANNOUNCEMENTS - MAYOR

Mayor Stehman spoke of the groundbreaking ceremony of the new Collinsville Area Vocational Center. Councilman Fuhrmann spoke of the various courses that will be offered at the new facility and advised 10 school districts will utilize the training facility.

J. COMMENTS & ANNOUNCEMENTS - COUNCIL MEMBERS

Councilman Jerome spoke of the importance of the upcoming local elections on April 1 and encouraged the residents to vote.

K. COMMENTS & ANNOUNCEMENTS - CITY STAFF

Parks and Recreation Director Kimberly Caughran mentioned upcoming programs:

Firework Festival - May 25, vendors are needed

Archery at Willoughby Farm

Container Gardening - April 6 at Willoughby Farm

City Wide Garage Sale - April 25 and 26

Aqua Park season passes on sale

Hiring for summer and seasonal jobs in the Parks Department.

Public Works Director Troy Turner gave an update on the St. Louis Rd. construction project. He advised the concrete work for the public parking lot is complete. He mentioned other concrete work that is in the process. He advised Bond Ave. is planned to be paved first week of April. Substantial completion is expected by end of May with total project completion by the end of June.

Director Turner mentioned utility work going on in the City including a 10" gas main being installed by Ameren along Rt. 157 and fiber optics in the right of ways.

L. CONSENT AGENDA

City Clerk Wasser read the Consent Agenda.

1. Motion to Approve Payment of Bills for the Period Ending March 14, 2025 in the Amount of \$1,175,338.31

Attachments: [Agenda Item Report](#)
[03.01.2025 BOARD LIST INS.pdf](#)
[03.06.2025 BOARD LIST.pdf](#)
[03-07-25 INTERNAL PAYMENTS.pdf](#)
[03.13.2025 BOARD LIST.pdf](#)

2. Motion to Approve Payroll for the Period Ending February 28, 2025 in the Amount of \$879,074.91

Attachments: [Agenda Item Report](#)
[BOARD LIST PE 02-28-25](#)

3. Motion to Approve Minutes of the March 11, 2025 Council Meeting

Attachments: [Agenda Item Report](#)
[Draft Minutes](#)

4. Ordinance Authorizing the Mayor or City Manager for the City of Collinsville to Enter into an Illinois Workers' Compensation Settlement Agreement

(Thomas Dufford)

Attachments: [Agenda Item Report](#)
 [Ordinance](#)
 [Settlement](#)

5. Ordinance Authorizing the Mayor or City Manager for the City of Collinsville to Enter into an Illinois Workers' Compensation Settlement Agreement
 (Michael Mikoff)

Attachments: [Agenda Item Report](#)
 [Ordinance](#)
 [Agreement](#)

Mayor Stehman asked if the Council wished to pull any items prior to a Motion. No items were pulled. A motion was made by Councilman Hausmann, seconded by Councilman Jerome, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman
Nay: 0
Absent: 0
Abstain: 0

M. NEW BUSINESS

1. Ordinance Increasing the 2024 Expenditure Budgets in the General Fund, Police Forfeiture Fund, and Collinsville Crossing List Bond Fund

Attachments: [Agenda Item Report](#)
 [Ordinance](#)

Finance Director Dustin Ziebold advised this Ordinance would appropriate funding for various operating and capital expenditure overages for the year 2024. He indicated the total appropriation is for \$801,200 from fund balance and additional revenues for grants, purchase of equipment, and debt service payments.

A motion was made by Councilman Green, seconded by Councilman Fuhrmann to approve. The motion carried by the following vote:

Aye: 5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman
Nay: 0
Absent: 0

Abstain: 0

2. Ordinance Increasing the 2025 Expenditure Budgets in the General Funds, Capital Improvement Fund and Southwest Corridors TIF #4

Attachments: [Agenda Item Report](#)
[Ordinance](#)

Overview by Director Ziebold, who advised this Ordinance would appropriate funding in the total amount of \$282,000 for unforeseen operational expenses and capital needs. He outlined notable projects to include sewer lining, body cameras and Police Grant, and part-time personnel in Community Development. Funds will come from fund balance and interfund transfers.

A motion was made by Councilman Fuhrmann, seconded by Councilman Green to approve. The motion carried by the following vote:

Aye: 5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman

Nay: 0

Absent: 0

Abstain: 0

3. Ordinance Authorizing the Mayor to Sign an Agreement Between the City of Collinsville and Municipal Collection Services, LLC

Attachments: [Agenda Item Report](#)
[Ordinance](#)
[Agreement](#)

Director Ziebold mentioned the City currently uses Illinois IDRP to collect outstanding debts. He spoke of the benefits of utilizing a collection agency to collect on debts in conjunction with IDRP. He advised Municipal Collection Services uses various methods, including IDRP, to collect on outstanding debts. He indicated the agreement with Municipal Collection Services is for a 12 month term with the option to renew. He advised MCS takes a 28% fee of the amount collected for their services.

A motion was made by Councilman Hausmann, seconded by Councilman Jerome to approve. The motion carried by the following vote:

Aye: 5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman

Nay: 0

Absent: 0

Abstain: 0

4. Ordinance Authorizing the Mayor to Sign a Contract with Azteca Systems,

LLC for the Renewal of Cityworks Software in the Amount of \$54,375

Attachments: [Agenda Item Report](#)

[Ordinance](#)

[Quote](#)

[Sole Source Letter](#)

Sean Seckler, IT Director, advised this Ordinance would renew the current software contract with Cityworks for permitting and licensing services. The terms of the agreement would be at a cost of \$54,375 for a 1 year extension. He advised the cost did not increase and remains with 35 authorized users.

A motion was made by Councilman Jerome, seconded by Councilman Hausmann to approve. The motion carried by the following vote:

Aye: 5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman

Nay: 0

Absent: 0

Abstain: 0

N. OLD BUSINESS

O. CLOSED SESSION

P. ANNOUNCEMENTS

Q. ADJOURNMENT

A motion was made by Councilman Green, seconded by Councilman Fuhrmann to adjourn at 6:59 pm. The motion carried by the following vote:

Aye: 5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman

Nay: 0

Absent: 0

Abstain: 0

ADDRESSING THE COUNCIL DURING SPEAKERS FROM THE FLOOR

Below are the rules for input during City Council meetings as set out in Ordinance No. 4765 entitled “Ordinance Governing Speakers From the Floor During Meetings of the City Council and the Commission, Boards, and Sub-Bodies of Collinsville, Illinois”. Speakers may address the Council during the time designated as Speakers From the Floor on the agenda.

RULE 1: Speakers shall be allowed only during “Speakers from the Floor,” or at any other time if requested by a member of the City Council.

RULE 2: Input must relate to a matter under the authority of the City of Collinsville.

RULE 3: Upon request by the meeting Chairman for speakers from the floor, a prospective speaker shall express the desire to speak, be recognized by the meeting Chairman, approach the designated podium, and state their name and general subject matter to which they will address the City Council.

RULE 4: After establishing their identity, prospective speakers shall immediately address only the City Council.

RULE 5: Each speaker is limited to four (4) minutes to address the City Council. No extensions will be granted and no time shall be compensated to the speaker resulting from interruptions by or discussion with the City Council, City Manager, or any other City officer or employee.

RULE 6: Speakers shall address only the City Council collectively or its members individually. Speakers shall speak to issues and shall refrain from personal attacks on City appointed officials and employees. Speakers may not address issues related to pending litigation in which the City or its subsidiary bodies, officers, agents, employees, boards or commissions is a party.

RULE 7: Speakers shall not be permitted to advertise, solicit, request, urge, summon, or cajole the City Council or the general public, except as otherwise provided for herein, with regard to any products, goods, services, information, gains, losses, advantages, consequences, or any other similar matter, notwithstanding that there may or may not be any pecuniary, monetary, financial or property gain, loss, or benefit to the speaker or any other person or entity.

RULE 8: Speakers shall act and speak with decorum and conform to conventional social manners in speech, writing, dress, and behavior. The audience shall refrain from conduct that disrupts the meeting in any way such as clapping, booing, loud talking or outbursts. A speaker may be immediately terminated at the meeting Chairman’s discretion.

RULE 9: Determination of breaches of this Ordinance shall be made by the meeting Chairman. The meeting Chairman customarily will warn the speaker or members of the audience of inappropriate behavior through one warning use of the gavel. Subsequent inappropriate behavior shall result in the immediate removal of the responsible parties at the discretion of the meeting Chairman.