



CITY COUNCIL

AGENDA ITEM STAFF REPORT

MEETING DATE:	OCTOBER 14, 2025
TITLE:	RESOLUTION REQUESTING PERMISSION FROM THE ILLINOIS DEPARTMENT OF TRANSPORTATION TO CLOSE MAIN STREET FOR THE CHRISTMAS PARADE
DEPARTMENT:	PARKS AND RECREATION
PROJECT MANAGER:	KIMBERLY CAUGHRAN, CPRP, AFO, DIRECTOR OF PARKS AND RECREATION
REQUESTED ACTION:	RECOMMENDATION
STRATEGIC PLAN GOAL(s):	#5: PROVIDE QUALITY PARKS AND PARKS FACILITIES
ATTACHMENTS:	RESOLUTION, COI

SUMMARY RECOMMENDATION

Staff is recommending approval of the resolution requesting permission from Illinois Department of Transportation (IDOT) to close Main Street to allow for the Christmas Parade on December 6, 2025.

EXECUTIVE SUMMARY

The parade will begin at 5:30pm on Saturday, December 6, 2025. The street closure is anticipated to go into effect at 5:00pm Saturday, December 6, 2025, for setup and is expected to end following cleanup by 8:00pm that same day. The attached resolution is necessary to request road closure of Main Street from IDOT. A certificate of insurance listing IDOT as a certificate holder for the event is attached.

RECOMMENDATION

Staff is recommending approval of the resolution requesting permission from IDOT to close Main Street to allow for the Christmas Parade.