



City of Collinsville

125 S. Center Street
Collinsville, IL 62234

Minutes - Draft

City Council

Tuesday, May 27, 2025

6:30 PM

Council Chambers

A. CALL MEETING TO ORDER

Mayor Stehman called the meeting to order at 6:30 pm.

B. ROLL CALL

Also present: City Manager Derek Jackson and Recording Secretary Shawna Robinson.

Present: 5 - Councilman Donna Green, Councilman David Seaton, Councilman Tony Hausmann, Councilman Tony Fuhrmann, and Mayor Jeff Stehman

Absent: 0

C. INVOCATION

D. PLEDGE OF ALLEGIANCE

Recited.

E. PROCLAMATIONS/RECOGNITION/PRESENTATIONS

1. Proclamation - Honoring Ray'Sean Taylor for Outstanding Achievements as a Collinsville Kahok and SIUE Cougar

Attachments: [Proclamation](#)

Mayor Stehman read the Proclamation and presented him with a plaque.

2. Collinsville Area Community Foundation (CACF) Stan Schaeffer Memorial Scholarship Presentation

Kia Redmon, President of the Collinsville Area Community Foundation, and Kim Collins of Unit 10 School District, presented the Stan Schaeffer Memorial Scholarship to the recipients:

Devin Habermehl

Tyler Harmon

Nora Johnson (absent)

Solomon Talbott (absent)

3. Collinsville Area Community Foundation (CACF) William "Bill" Metzger Scholarship Presentation

Ms. Collins spoke of Solomon Talbott as being the William "Bill" Metzger Scholarship recipient.

4. Fire Department Promotional Swearing-In Ceremony John Canull as Lieutenant

Fire Chief Bailot spoke highly of John Canull and his career. Mayor Stehman conducting the promotional swearing-in Canull as Lieutenant. Chief Bailot and Mayor Stehman congratulated Lt. Canull.

Councilman Fuhrmann read a Facebook post thanking the Collinsville Fire/EMS personnel who responded on a call involving the writer's wife and new born baby.

5. Yard of the Month Contest Winner May 2025

Attachments: [Agenda Item Report](#)

Mayor Stehman congratulated Suzanne Ellis of 101 Newport Dr. as being the Yard of the Month - May 2025 recipient.

F. BUSINESS PRIOR TO PUBLIC INPUT

1. An Ordinance Authorizing the City Council to Exercise Power of Administrative Review of a Variance Request by William and Cathy Schuermann in Relation to Above Ground Pool Setback Requirements Located at 221 Lee Avenue

Attachments: [Agenda Item Report](#)
[Ordinance](#)
[ZHO Decision](#)
[Variance Staff Report](#)

Overview given by Community Development Director Travis Taylor, who advised the applicant is requesting Council to review a variance request related to pool setback requirements. He advised on April 17, 2025 the Zoning Hearing Officer denied the variance request of 6'3" side yard setback for an above ground swimming pool at 221 Lee Avenue. He indicated the pool had been constructed without a permit and applicant requested a variance for placement of pool after the fact.

Director Taylor advised Section 17.060.090 Swimming Pools, require a minimum 10' setback from rear and side of property line.

He advised this Ordinance allows Council to execute power of administrative view of the Zoning Hearing Officer's decision. If approved, staff will bring the variance to Council for consideration on June 10.

A motion was made by Councilman Fuhrmann, seconded by Councilman Seaton to approve. The motion carried by the following vote:

Aye: 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

2. An Ordinance Amending Chapter 16.12 (Subdivision Process) of the Code of Ordinances of the City of Collinsville, Illinois

Attachments: [Agenda Item Report](#)
[Ordinance](#)

Caitlin Rice, Associate Planner, indicated Council previously amended Title 1 Subdivision by removing infrastructure design standards from the subdivision code and instead referenced them in the infrastructure design manual. Other amendments included the requirements of construction plans and construction improvements to be submitted prior to the final plat approval. Staff recently noticed Chapter 16.12 still referenced the former process. This amendment would update the process to current code.

A motion was made by Councilman Hausmann, seconded by Councilman Green to approve. The motion carried by the following vote:

Aye: 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

G. COUNCIL DISCUSSION

H. SPEAKERS FROM THE FLOOR

Kyla Waltermire, Executive Director for the Mississippi Valley Library District, spoke of upcoming events:

Summer Reading Program

Game Themed Activities

BFF Event

Up Up and Away Science Presentation

Ashley Stewart thanked the Council for all of their efforts. She mentioned the Animal Shelter and her mother's donation to the shelter upon her death. She mentioned wanting to support and assist at the Animal Shelter.

Debbie Nelson spoke of progress at the Animal Shelter and thanked the Council for their efforts.

I. COMMENTS & ANNOUNCEMENTS - MAYOR

None.

J. COMMENTS & ANNOUNCEMENTS - COUNCIL MEMBERS

Councilman Green thanked the Parks Dept. for their efforts on this years annual Fireworks event.

K. COMMENTS & ANNOUNCEMENTS - CITY STAFF

City Manager Jackson thanked the speakers for their comments. He advised staff is looking at ways to engage the public and solicit volunteers for the Animal Shelter.

Kimberly Caughran, Director of the Parks and Recreation Dept., spoke of upcoming events:

Aqua Park is open for the summer

Outdoor Summer Movie Series kicks off on June 13 with Playing with Fire movie in Woodland Park at dusk

Lastly, she spoke of the Fireworks event.

L. CONSENT AGENDA

Ms. Robinson read the Consent Agenda.

1. Motion to Approve Payment of Bills for the Period Ending May 16, 2025, in the Amount of \$2,160,769.36

Attachments: [Agenda Item Report](#)
 [05.01.2025 BOARD LIST](#)
 [05.05.2025 BOARD LIST](#)
 [05.08.2025 BOARD LIST](#)
 [05-16-25 INTERNAL PAYMENTS](#)

2. Motion to Approve Payroll for the Period Ending May 9, 2025, in the amount of \$843,126.31

Attachments: [Agenda Item Report](#)
 [BOARD LIST PE 05-09-25](#)

3. Motion to Approve Minutes of the May 13, 2025 Council Meeting

Attachments: [Agenda Item Report](#)
 [Draft Minutes](#)

4. A Resolution Reappointing a Member to the Collinsville Planning Commission (Erik Illies)

Attachments: [Resolution](#)

5. An Ordinance Regarding the Selection of a Mayor Pro Tem

Attachments: [Agenda Item Report](#)
 [Ordinance](#)

Mayor Stehman asked if the Council wished to pull any items prior to a

Motion. No items were pulled. A motion was made by Councilman Seaton, seconded by Councilman Hausmann, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

M. NEW BUSINESS

1. Ordinance Increasing the 2025 Expenditure Budgets in the General Fund, Forfeiture Seized Fund, Gateway Center Fund, Capital Improvement Fund, Hospitality Fund and Water/Wastewater Fund

Attachments: [Agenda Item Report](#)
[Ordinance](#)

Interim Finance Director Amanda Guntrum advised this Ordinance would appropriate funds for transfer in the total amount of \$118,336 from the fund balance accordingly:

Uptown Way Finding Sign Project - \$10,000

Tomahawk Dog Park Fence Project - \$25,000 (decrease from Jaycee Field)

Grants - \$11,226

Wastewater Chemicals - \$35,000

Work comp - \$48,500

A motion was made by Councilman Green, seconded by Councilman Fuhrmann to approve. The motion carried by the following vote:

Aye: 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

2. A Resolution Appointing a Member to the Cool Cities Committee (Eliana Goldstein)

Attachments: [Agenda Item Report](#)
[Resolution](#)
[Application](#)

Senior Planner Rice advised this Resolution would appoint Ms. Goldstein to a 3 year term on the Cool Cities Committee. She is passionate about sustainability and would be an asset on the board.

A motion was made by Councilman Fuhrmann, seconded by Councilman Hausmann to approve. The motion carried by the following vote:

Aye: 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

3. Resolution in Support of an Application to Metro East Park and Recreation District for FY26 Park and Trail Grant Program Funds for Summit Avenue Reconstruction and Shared Use Path Project

Attachments: [Agenda Item Report](#)
[Resolution](#)

Public Works Director Troy Turner advised this Resolution would authorize the City to apply for MEPRD grant funds for construction of shared path along Summit Avenue. The project is estimated at \$1,840,208 of which \$425,000 are shared use path related costs what are reimbursable by this grant. Grant covers 40% of eligible costs, up to \$300,000. City will request \$170,000.

A motion was made by Councilman Green, seconded by Councilman Seaton to approve. The motion carried by the following vote:

Aye: 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

4. Resolution in Support of an Application to Agency for Community Transit for Community Action Grant Program Funds for Summit Avenue Reconstruction and Shared Use Path Project

Attachments: [Agenda Item Report](#)
[Resolution](#)

Director Turner advised this Resolution would authorize the City to apply for ACT grant funds for construction of a shared path along the Summit Ave. Project. This grant caps at \$100,000 in which the City will request in full.

A motion was made by Councilman Hausmann, seconded by Councilman Green to approve. The motion carried by the following vote:

Aye: 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

N. OLD BUSINESS

O. CLOSED SESSION**P. ANNOUNCEMENTS****Q. ADJOURNMENT**

A motion was made by Councilman Hausmann, seconded by Councilman Green to adjourn at 7:18 pm. The motion carried by the following vote:

Aye: 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

ADDRESSING THE COUNCIL DURING SPEAKERS FROM THE FLOOR

Below are the rules for input during City Council meetings as set out in Ordinance No. 4765 entitled “Ordinance Governing Speakers From the Floor During Meetings of the City Council and the Commission, Boards, and Sub-Bodies of Collinsville, Illinois”. Speakers may address the Council during the time designated as Speakers From the Floor on the agenda.

RULE 1: Speakers shall be allowed only during “Speakers from the Floor,” or at any other time if requested by a member of the City Council.

RULE 2: Input must relate to a matter under the authority of the City of Collinsville.

RULE 3: Upon request by the meeting Chairman for speakers from the floor, a prospective speaker shall express the desire to speak, be recognized by the meeting Chairman, approach the designated podium, and state their name and general subject matter to which they will address the City Council.

RULE 4: After establishing their identity, prospective speakers shall immediately address only the City Council.

RULE 5: Each speaker is limited to four (4) minutes to address the City Council. No extensions will be granted and no time shall be compensated to the speaker resulting from interruptions by or discussion with the City Council, City Manager, or any other City officer or employee.

RULE 6: Speakers shall address only the City Council collectively or its members individually. Speakers shall speak to issues and shall refrain from personal attacks on City appointed officials and employees. Speakers may not address issues related to pending litigation in which the City or its subsidiary bodies, officers, agents, employees, boards or commissions is a party.

RULE 7: Speakers shall not be permitted to advertise, solicit, request, urge, summon, or cajole the City Council or the general public, except as otherwise provided for herein, with regard to any products, goods, services, information, gains, losses, advantages, consequences, or any other similar matter, notwithstanding that there may or may not be any pecuniary, monetary, financial or property gain, loss, or benefit to the speaker or any other person or entity.

RULE 8: Speakers shall act and speak with decorum and conform to conventional social manners in speech, writing, dress, and behavior. The audience shall refrain from conduct that disrupts the meeting in any way such as clapping, booing, loud talking or outbursts. A speaker may be immediately terminated at the meeting Chairman’s discretion.

RULE 9: Determination of breaches of this Ordinance shall be made by the meeting Chairman. The meeting Chairman customarily will warn the speaker or members of the audience of inappropriate behavior through one warning use of the gavel. Subsequent inappropriate behavior shall result in the immediate removal of the responsible parties at the discretion of the meeting Chairman.