

COLLINSVILLE COMMUNITY APPEARANCE BOARD  
Meeting Minutes, Wednesday, February 14, 2024

A. CALL TO ORDER:

Jones called the meeting to order at 6:02 pm.

B. ROLL CALL

Present: (7) Brion Brown Jr., Michelle Brown, Joe Calza, Susan Hellige, Ken Jones, Judy Nelson, and Amanda Zika.

Absent: (3) Dia Bolandis, Brion Brown Sr., Liz Dalton,

Also Present: Director of Parks and Recreation Kimberly Caughran.

C. SPEAKERS FROM THE FLOOR

D. DISCUSSION

E. APPROVAL OF MINUTES

A motion was made by Hellige, seconded by Michelle Brown to approve the minutes of the January 10, 2024, meeting. The motion was carried by a unanimous vote.

Aye: 7

Nay: 0

Absent: 3

Abstain: 0

F. NEW BUSINESS

G. OLD BUSINESS

2024 Projects

- a. Beltline/Highway 159 Island: A date will be selected at the next meeting to mulch the island.
- b. West Main Street/ Westmoreland Island: Tall grasses need cut down.
- c. St. Louis Road/Caseyville Road Island: Michelle Brown gave the report in Brown, Sr.'s absence. The island is still there.
- d. Listemann Park: Hellige commented on the need for additional dirt. Caughran will coordinate Hellige with the maintenance crew for dirt in March.
- e. Uptown Area: No report.
- f. Century Oak: No report.
- g. Litter Pick Up: No litter pick up will be scheduled at this time.

H. STAFF REPORT

Caughran reported on the upcoming Weed-ing Day. She also discussed Arbor Day and the Friends of the Collins House wanting to do something in addition to the traditional tree planting at Willoughby. She discussed the budget crunch the City is facing this year. Jones asked about the playground at Glidden Park and the truck purchase. Hellige asked about the Uptown tree replacement.

I. COMMENTS FROM COMMISSION MEMBERS

Nelson reported on her schedule conflicts for upcoming meetings. Zika asked about a friend that applied for a position on the board. Caughran will follow up with the City staff responsible for applications.

J. ITEMS FOR NEXT AGENDA

Arbor Day  
Weed-ing Day Projects  
Review Tree Plan Draft

K. ADJOURNMENT: A motion was made by Michelle Brown, seconded by Nelson to adjourn the meeting at 6:33 pm.

Aye: 7

Nay: 0

Absent: 3

Abstain: 0