

COLLINSVILLE COMMUNITY APPEARANCE BOARD
Special Meeting
Meeting Minutes, Wednesday, June 12, 2024

A. CALL TO ORDER:

Jones called the meeting to order at 6:00 pm.

B. ROLL CALL

Present: (11) Dia Bolandis, Brion Brown Sr., Brion Brown Jr., Michelle Brown, Joe Calza, Liz Dalton, Susan Hellige, Ken Jones, Judy Nelson Misty Stahl, and Amanda Zika.

Absent: (0)

Also Present: Director of Parks and Recreation Kimberly Caughran

C. SPEAKERS FROM THE FLOOR

D. DISCUSSION

E. APPROVAL OF MINUTES

A motion was made by Hellige, seconded by Nelson to approve the minutes of the May 15, 2024, meeting. The motion was carried by a unanimous vote.

Aye: 11

Nay: 0

Absent: 0

Abstain: 0

F. NEW BUSINESS

a. Yard of the Month Contest

i. A motion was made by Brown, Sr., seconded by Bolandis to recess the meeting for site visits at 6:03 pm

ii. Jones reconvened the meeting at 7:17 pm.

iii. Votes were tallied with the following results: 1st Place: 21 Briarcliff Drive,
2nd Place: 422 Cyprus Creek Road.

b. Discussion on Entrance Sign on Horseshoe Lake Road: Project needs to be added to the CIP. Also, jurisdiction will need to be determined as well as utilities located.

c. Discussion on No Littering Signs: This item was passed upon.

G. OLD BUSINESS

2024 Projects

a. Beltline/Highway 159 Island: Bolandis asked if the mow crew could trim the crab grass when they mow.

- b. West Main Street/ Westmoreland Island: Nelson said it is in good shape. She still needs mulch for the site.
- c. St. Louis Road/Caseyville Road Island: Barney reported that he has sprayed multiple times to kill the Russian Sage.
- d. Listemann Park: Hellige reported that the park has been cleaned and weeded after Horseradish Festival.
- e. Uptown Area: Dalton reported that the pots are growing. Hellige complimented the pots.
- f. Century Oak: Nelson reported that she did a lot of cleanup at the site.
- g. Litter Pick Up: The next date for the litter cleanup will be June 29 at 7 am.

H. STAFF REPORT

Caughran reported that the summer season is keeping the Parks Department on its toes. She reported on the Movie at the Aqua Park the following night and the Movie in the Park at Woodland Park on June 21st. She talked about the new mini camps at Willoughby Farm. She ended her report with information on the neighborhood meetings beginning the following week.

I. COMMENTS FROM COMMISSION MEMBERS

Dalton reminded everyone of the tree memorial on July 14 at 1 pm at Willoughby Farm. Zika volunteered to be the MC. Barney brought up the entrance signs and their need to be weeded. Brown, Jr. asked about the tree ordinance and the CAB's role.

J. ITEMS FOR NEXT AGENDA

Entrance sign locations and responsibilities

- K. ADJOURNMENT: A motion was made by Nelson, seconded by Michelle Brown to adjourn the meeting at 7:52 pm.

Aye: 11

Nay: 0

Absent: 0

Abstain: 0