



CITY COUNCIL

AGENDA ITEM STAFF REPORT

MEETING DATE:	JULY 28, 2026
TITLE:	ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A MOTOR VEHICLE LEASE AGREEMENT BETWEEN THE MADISON COUNTY MASS TRANSIT DISTRICT AND THE CITY OF COLLINSVILLE
DEPARTMENT:	PARKS AND RECREATION DEPARTMENT
PROJECT MANAGER:	KIMBERLY CAUGHRAN, CPRP, AFO, DIRECTOR OF PARKS AND RECREATION
REQUESTED ACTION:	PRESENTATION OF AWARD
STRATEGIC PLAN GOAL(S):	#7: SUPPORT EXCELLENT MUNICIPAL SERVICES
ATTACHMENTS:	ORDINANCE, AGREEMENT

SUMMARY RECOMMENDATION

Staff is recommending approval of an ordinance authorizing an agreement between the City of Collinsville and Madison County Transit (MCT) to continue leasing a motor vehicle utilized for the senior and disabled shuttle service. The total cost for leasing the motor vehicle is \$5.00 and will extend the existing lease another five (5) years.

Executive Summary

Staff is requesting favorable consideration of an agreement with Madison County Transit to continue leasing a motor vehicle for the senior and disabled shuttle service. The vehicle being leased is a 2025 Ford E450 Starcraft. The City's Park & Recreation Department uses the vehicle to provide transportation services to seniors and disabled persons within the community for medical, nutritional, personal, and social related trips. The lease cost is \$1.00 per year over a five (5) year period, for a total cost of \$5.00. MCT will continue to be named additional insured and the City will maintain the standard insurance coverage for operating the shuttle. Additionally, MCT will continue maintenance and repairs on the vehicle up to \$5,000 and provide a reimbursement not to exceed \$5,000 for fuel, oil, and repeater fees.

Department Review

Administration, Corporate Counsel

RECOMMENDATION

Staff is recommending approval of an Ordinance authorizing the Mayor to Execute a Motor Vehicle Lease Agreement Between MCT and the City of Collinsville.