

City of Collinsville

Minutes

Park and Recreation Advisory Commission

Tuesday, January 6, 2026

6:00 pm

Activity Center

A. CALL MEETING TO ORDER

Director Caughran called the meeting to order at 6:00 pm.

B. ROLL CALL

Present: Arguelles, Cook, Gottschalk, and Swinnen

Absent: Bronnbauer, and Gary

Also present: Director of Parks and Recreation Kimberly Caughran, Superintendent of Parks and Open Spaces Jared Chestnut, Assistant Director Jessica Fowler and Scott Rayho.

C. SPEAKERS FROM THE FLOOR

D. DISCUSSION

a. Inclusive Playground Fundraising Update

Caughran gave an update on the inclusive playground fundraising efforts. Below is the record of funds raised and expenses paid to date.

Funds Raised: \$327,495.96

Expenses Paid: \$336,586.15

Remaining Balance: \$299,972.00

E. APPROVAL OF MINUTES

a. A motion was made by Gottschalk, seconded by Cook to approve the minutes of the November 4, 2025, meeting. The motion carried by the following vote:

Aye: 4

Nay: 0

Absent: 2

Abstain: 0

F. NEW BUSINESS

a. 2026 CIP Projects

Caughran ran through the list of CIP projects for the department for the upcoming year.

b. 2026 First Quarter Programs

Caughran ran through the programs set for 2026 so far including: CBSL, Yoga, Totally Tot

Playtime, Adult Volleyball, Karate and Itty Bitty Ball.

G. OLD BUSINESS

H. STAFF REPORT

Chestnut reported that the crew is taking advantage of the weather and getting some mulch and dirt work done outside.

Fowler's report covered the shuttle service picking up in the new year. She continued with the Aqua Park hiring and training is taking place throughout the offseason. She finished her report with membership sales and finalization of programming calendar. Swinnen asked about swim lessons.

Caughran covered Siebert's report in her absence. She reiterated the upcoming programs and highlighted the changes to camp and the reasons behind it.

Caughran reported that the new year is allowing for a reset. She reported that the department will be looking for new software. She reported on the upcoming open house for the comprehensive plan to be held on January 20.

I. COMMENTS FROM COMMISSION MEMBERS

Swinnen is excited for 2026 and looking forward to crossing items off of the list. Gottschalk asked about a Willoughby report. Caughran filled her in on the upcoming programs and the "reset" at the farm with the new year. Swinnen suggested the tween ages have camps at Willoughby.

J. ITEMS FOR NEXT AGENDA

Election of new chair

K. ADJOURNMENT: A motion was made by Swinnen, seconded by Arguelles to adjourn the meeting at 6:37 pm. The motion carried by the following vote:

Aye: 4

Nay: 0

Absent: 2

Abstain: 0