



CITY COUNCIL

AGENDA ITEM STAFF REPORT

MEETING DATE:	September 9, 2025
TITLE:	Resolution Requesting Permission from the Illinois Department of Transportation to Close Main Street for Collinsville High School Homecoming Parade
DEPARTMENT:	Administration
PROJECT MANAGER:	Kim Wasser, City Clerk
REQUESTED ACTION:	Approval
STRATEGIC PLAN GOAL(s):	#6: Keep Collinsville safe
ATTACHMENTS:	Resolution, Request Letter, Insurance Certificates

Summary Recommendation

Staff recommends Council approve the resolution requesting permission from Illinois Department of Transportation (IDOT) to close the Uptown portion of Main Street to allow for the annual Homecoming Parade sponsored by the Student Council of Collinsville High School (CHS).

Executive Summary

The Collinsville High School Student Council has submitted their request seeking permission to close Main and Clay Streets for their annual Homecoming Parade to be held at 4:30 p.m. on Thursday, October 16, 2025. Attached is the request letter from Student Council Advisor Kyle Gordon and Certificate of Liability Insurance listing the City of Collinsville and IDOT as certificate holders for the event. The parade will travel east on Main Street, north onto Center Street, west onto Clay Street and end at Hesperia. Police and CEMA personnel will assist with traffic control.

Acronyms

IDOT	Illinois Department of Transportation
CHS	Collinsville High School
CEMA	Collinsville Emergency Management Agency

Recommendation

Staff recommends approval of the Resolution requesting permission from IDOT to close Main Street for CHS annual Homecoming Parade.

Department Review

Administration, Street Department, Police Department, and Fire Department