



City of Collinsville

125 S. Center Street
Collinsville, IL 62234

Minutes - Draft

City Council

Councilman Donna Green

Councilman Tony Hausmann

Councilman Tony Fuhrmann

Councilman David Seaton

Mayor Jeff Stehman

City Manager Derek Jackson

Corporate Counsel Steve Giacoletto

City Clerk Kim Wasser

Tuesday, April 14, 2026

6:30 PM

Council Chambers

A. CALL MEETING TO ORDER

Mayor Stehman called the meeting to order at 6:30 pm.

B. ROLL CALL

Also present: City Manager Derek Jackson, Corporate Counsel Steve Giacoletto and City Clerk Kim Wasser.

Present: 5 - Councilman Donna Green, Councilman David Seaton, Councilman Tony Hausmann, Councilman Tony Fuhrmann, and Mayor Jeff Stehman

Absent: 0

C. INVOCATION

Delivered by Pastor Dale Barnhurst of Seventh Day Adventist.

D. PLEDGE OF ALLEGIANCE

Recited.

E. PROCLAMATIONS/RECOGNITION/PRESENTATIONS

1. Arbor Day Proclamation

Attachments: [Proclamation](#)

Mayor Stehman read the Proclamation.

F. BUSINESS PRIOR TO PUBLIC INPUT

G. COUNCIL DISCUSSION

1. Willoughby Farm Master Plan Update

Attachments: [Agenda Item Report](#)
[Draft Willoughby Farm Master Plan](#)

Director Kimberly Caughran introduced Jordan Wilkerson of Lawrence Group, who is facilitating the Willoughby Farm Master Plan.

Mr. Wilkerson gave a brief history of the farm which was established in 1922. The City took ownership of the farm in 2018 from CARD. He mentioned previous Master Plans that were done and he has reviewed. He spoke of the Master Plan which will incorporate existing farm and park setting, design concepts, ways to improve the facility and plan for the future to boost awareness, finance operations and analysis. He advised input was sought through stakeholders, surveys and public engagement meetings. Based on input, there is a need to update playground equipment, ADA accessibility and trail improvements.

He mentioned the core principles of the farm to showcase historical farm life, natural resource conservation, sustainability and educational efforts. He displayed aerials pictures of the overall facility as well as structures. He spoke of various issues that need to be addressed to include accessibility issues, lack of parking, stormwater management, etc. He mentioned the extreme grades and creek beds within the farm and along the trail.

He displayed a proposed final design which included accessible path, multi purpose building (staff office, rooms for rental, etc), new play zone area with discovery garden and playground feature, trail improvements (way finding system, Kugelbahn, ropes course and 2 new trail head connections), additional parking and stormwater management area.

Mr. Wilkerson gave a brief summary regarding financial and operational costs. He mentioned the need to develop a formal cost recovery program, raise awareness and market the farm, encourage volunteerism, develop a succession plan, establish a formal maintenance plan and add a full-time maintenance position.

He suggested a phasing approach to the improvements and gave the following suggestions:
Phase 1 - focus on priorities (accessibility, play zone, farm/park entrance with monument signage)
Phase 2 - utilities upgrade, planting and parking lot improvements
Phase 3 - improvements to Bank Barn and Farmhouse, build multi purpose building
Phase 4 - relocate Kid's Corral, outdoor theater and educational zone area
Phase 5 - trail improvements, covered bridge and additional trail heads

Councilman Seaton mentioned the need to seek out grants. He questioned the phases and mentioned priority items. He inquired of the multi purpose building aesthetics taking away from the historical value. Director Caughran advised she will seek out grants. She advised the items listed in the various

phases can be amended. Mr. Wilkerson gave an example of the multi purpose building looking similar to existing structures that would compliment the farm.

H. SPEAKERS FROM THE FLOOR

None.

I. COMMENTS & ANNOUNCEMENTS - MAYOR

Mayor Stehman spoke of being a board member with the Illinois Municipal League. He mentioned the opportunity he had visiting the Vatican in Rome, Italy for the Illinois Mayors Public Diplomacy Mission, Papal Visit and Cultural Exchange. He clarified that everyone in attendance was responsible for their own expenses and no public funds were used.

J. COMMENTS & ANNOUNCEMENTS - COUNCIL MEMBERS

None.

K. COMMENTS & ANNOUNCEMENTS - CITY STAFF

Director Caughran spoke of the City receiving Tree City USA designation. She listed upcoming programs:

Yard of the Month nominations to begin in May

Arbor Day celebration

City-Wide Garage Sale

Mayor Stehman inquired of the trees that were planted in the Uptown area. City Manager Jackson advised Senior Planner Caitlin Rice was instrumental in seeking a grant for the planting of those trees.

Public Works Director Troy Turner gave an update regarding the Clay Street Pedestrian Improvements. He advised the City received various grants - \$302,400 from Highway Safety Improvement Program and \$100,000 from ACT. He advised Hank's Excavating was the lowest bidder at \$790,082.59. Work will begin around April 20 and completion is expected by June 19.

L. CONSENT AGENDA

City Clerk Wasser read the Consent Agenda.

1. Motion to Approve Payment of Bills for the Period Ending April 3, 2026 in the Amount of \$1,324,992.65

Attachments: [Agenda Item Report](#)
 [03.16.26 BOARD LIST](#)
 [03.25.26 BOARD LIST](#)
 [03-27-26 INTERNAL PAYMENTS](#)
 [03.30.26 BOARD LIST](#)
 [04.01.2026 BOARD LIST](#)

2. Motion to Approve Payroll for the Period Ending March 27, 2026 in the Amount of \$1,728,910.43

Attachments: [Agenda Item Report](#)
 [BOARD LIST PE 3-13-26](#)
 [BOARD LIST PE 3-27-26](#)

3. Motion to Approve Minutes of the March 24, 2026 Council Meeting

Attachments: [Agenda Item Report](#)
 [Draft Minutes](#)

4. Ordinance Declaring Personal Property Owned by the City as Surplus and Authorizing the Sale/Auction of Surplus Property

Attachments: [Agenda Item Report](#)
 [Ordinance](#)
 [Exhibit A](#)

Mayor Stehman asked if the Council wished to pull any items prior to a Motion. No items were pulled. A motion was made by Councilman Seaton, seconded by Councilman Hausmann, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

M. NEW BUSINESS

1. Ordinance Authorizing the Execution of a Collective Bargaining Agreement Between the City of Collinsville, Illinois and the Collinsville Fraternal Order of Police, Lodge No. 103, Civilian Unit

Attachments: [Agenda Item Report](#)
 [Ordinance](#)
 [Agreement](#)

Police Chief Boerm advised this Ordinance would authorize the FOP Civilian contract for a 3 year term (2026-2028). He highlighted the union contract:
 Wages - 3.5% increase in 2026, CPI in 2027 and 2028 (minimum of 3% with maximum of 4%)
 Vacation increase based on years of service
 Increase staffing on various events or holidays
 Lateral hiring for certified Telecommunicators

A motion was made by Councilman Fuhrmann, seconded by Councilman Green to approve. The motion carried by the following vote:

- Aye:** 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman
- Nay:** 0
- Absent:** 0
- Abstain:** 0

2. Ordinance Authorizing the Mayor to Sign an Agreement Between the City of Collinsville and Sentinel Emergency Solutions

Attachments: [Agenda Item Report](#)
 [Ordinance](#)
 [Agreement](#)
 [Grant Award Letter](#)
 [CIP](#)

Fire Chief Bailot advised this Ordinance would authorize the purchase of 34 Self-Contained Breathing Apparatus from Sentinel Emergency Solutions in the total amount of \$336,104.62. He advised Sentinel was the lowest bidder at \$324,533.62 and then the City added mask fit testing at \$11,607. He spoke of a FEMA grant that was received to offset the cost with a 10% match from the City.

A motion was made by Councilman Hausmann, seconded by Councilman Seaton to approve. The motion carried by the following vote:

- Aye:** 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman
- Nay:** 0
- Absent:** 0
- Abstain:** 0

3. Resolution Authorizing a Local Agency Funding Agreement with IDOT for the

Horseshoe Lake Road and McDonough Lake Road Signalization Project (Sec 23-00106-00-TL)

Attachments: [Agenda Item Report](#)
 [Resolution](#)
 [LPA Funding Agreement](#)
 [Location Map](#)

Overview by Public Works Director Troy Turner, who mentioned distributing amended funding agreement per IDOTs requirements. He advised this Resolution would allow the City to enter into a funding agreement with IDOT for federal funding participation regarding the intersection improvements on Horseshoe Lake Rd. at McDonough Lake Road. Construction cost is estimated at \$600,000 with federal funding at \$480,000 (80%). The City is responsible for \$120,000 (20%). He indicated \$116,000 in federal funds were used to offset preliminary engineering costs.

A motion was made by Councilman Green, seconded by Councilman Fuhrmann to approve. The motion carried by the following vote:

Aye: 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman
Nay: 0
Absent: 0
Abstain: 0

4. Ordinance Authorizing the Mayor to Execute an Agreement with All Inclusive Rec in the Amount of \$309,697.72 in Relation to the Purchase and Installation of Playground Equipment (Glidden Park)

Attachments: [Agenda Item Report](#)
 [Ordinance](#)
 [Agreement](#)
 [Exhibit A](#)
 [CIP Page](#)

Director Caughran advised this Ordinance would complete the process for the inclusive playground at Glidden Park by authorizing the installation, surfacing and fencing. She advised the remaining balance of \$309,697.72 will be funded through donations, grants and the Hospitality Fund. Staff recently demolished the old playground to make room for this all-inclusive playground facility. Completion of the project is slated for the end of June.

A motion was made by Councilman Seaton, seconded by Councilman Hausmann to approve. The motion carried by the following vote:

Aye: 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman
Nay: 0

Absent: 0

Abstain: 0

5. Ordinance Authorizing the Mayor to Execute a Facility Use Agreement for the Collinsville Aqua Park Between the City of Collinsville and the Gators Swim Club

Attachments: [Agenda Item Report](#)
[Ordinance](#)
[Contract](#)

Director Caughran advised this Ordinance would authorize an agreement with the Gators Swim Club for the use of the Aqua Park pools for practice. The City has partnered with the Gators for such use for the past 7 years and many of the swimmers have been hired as lifeguards.

A motion was made by Councilman Fuhrmann, seconded by Councilman Green to approve. The motion carried by the following vote:

Aye: 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

6. Resolution Appointing a Member to the Park and Recreation Advisory Commission (Emily George)

Attachments: [Agenda Item Report](#)
[Resolution](#)

Lastly, Director Caughran advised this Resolution would appoint Emily George to the Parks and Recreation Advisory Commission to a 3-year term. She advised Ms. George is a former employee of the City who wishes to remain involved in her community.

A motion was made by Councilman Hausmann, seconded by Councilman Green to approve. The motion carried by the following vote:

Aye: 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

N. OLD BUSINESS

O. CLOSED SESSION

Mayor Stehman asked for a motion to proceed into closed session in accordance with 5 ILCS 120/2(c):

- 1. Appointment, employment, compensation, discipline or performance of employees
- 11. Pending or Threatened or Imminent Litigation
- 21. Discussion of Closed Meeting Minutes

A motion was made by Councilman Seaton, seconded by Councilman Hausmann to approve. The motion carried by the following vote:

Aye: 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

P. ANNOUNCEMENTS

Q. ADJOURNMENT

A motion was made by Councilman Green, seconded by Councilman Fuhrmann to adjourn at 7:28 pm. The motion carried by the following vote:

Aye: 5 - Green, Seaton, Hausmann, Fuhrmann, and Stehman

Nay: 0

Absent: 0

Abstain: 0

ADDRESSING THE COUNCIL DURING SPEAKERS FROM THE FLOOR

Below are the rules for input during City Council meetings as set out in Ordinance No. 4765 entitled “Ordinance Governing Speakers From the Floor During Meetings of the City Council and the Commission, Boards, and Sub-Bodies of Collinsville, Illinois”. Speakers may address the Council during the time designated as Speakers From the Floor on the agenda.

RULE 1: Speakers shall be allowed only during “Speakers from the Floor,” or at any other time if requested by a member of the City Council.

RULE 2: Input must relate to a matter under the authority of the City of Collinsville.

RULE 3: Upon request by the meeting Chairman for speakers from the floor, a prospective speaker shall express the desire to speak, be recognized by the meeting Chairman, approach the designated podium, and state their name and general subject matter to which they will address the City Council.

RULE 4: After establishing their identity, prospective speakers shall immediately address only the City Council.

RULE 5: Each speaker is limited to four (4) minutes to address the City Council. No extensions will be granted and no time shall be compensated to the speaker resulting from interruptions by or discussion with the City Council, City Manager, or any other City officer or employee.

RULE 6: Speakers shall address only the City Council collectively or its members individually. Speakers shall speak to issues and shall refrain from personal attacks on City appointed officials and employees. Speakers may not address issues related to pending litigation in which the City or its subsidiary bodies, officers, agents, employees, boards or commissions is a party.

RULE 7: Speakers shall not be permitted to advertise, solicit, request, urge, summon, or cajole the City Council or the general public, except as otherwise provided for herein, with regard to any products, goods, services, information, gains, losses, advantages, consequences, or any other similar matter, notwithstanding that there may or may not be any pecuniary, monetary, financial or property gain, loss, or benefit to the speaker or any other person or entity.

RULE 8: Speakers shall act and speak with decorum and conform to conventional social manners in speech, writing, dress, and behavior. The audience shall refrain from conduct that disrupts the meeting in any way such as clapping, booing, loud talking or outbursts. A speaker may be immediately terminated at the meeting Chairman’s discretion.

RULE 9: Determination of breaches of this Ordinance shall be made by the meeting Chairman. The meeting Chairman customarily will warn the speaker or members of the audience of inappropriate behavior through one warning use of the gavel. Subsequent inappropriate behavior shall result in the immediate removal of the responsible parties at the discretion of the meeting Chairman.