

City of Collinsville

Minutes

Park and Recreation Advisory Commission

Tuesday, September 2, 2025

6:00 pm

Activity Center

A. CALL MEETING TO ORDER

Director Caughran called the meeting to order at 6:04 pm.

B. ROLL CALL

Present: Arguelles, Bronnbauer, Cook, Gottschalk, and Swinnen

Absent: Colon and Gary

Also present: Director of Parks and Recreation Kimberly Caughran, Assistant Director Jessica Fowler, Superintendent of Willoughby Farm Carol Frerker

C. SPEAKERS FROM THE FLOOR

D. DISCUSSION

- a. 2025 Projects: Caughran worked her way through the CIP list of projects and equipment.
 - Park Sign - Morris Hills Park IN PROGRESS
 - All Abilities Playground – Glidden Park FUNDRAISING NEEDED
 - Design and Renovation of the Sports Complex IN PROGRESS
 - Engineered Soil at Sports Complex COMPLETED
 - Basketball Court – Woodland Park NEED TO COMPLETE
 - Willoughby Farm Farmhouse Repairs IN PROGRESS
 - Willoughby Farm Master Plan IN PROGRESS
 - Aerated Compost System IN PROGRESS
 - Tomahawk Field Dog Park Improvements COMPLETE
 - Jaycee Feld Renovation IN PROGRESS
 - Drinking Fountains ORDERED
 - Sports Complex Batting Cages NEED TO COMPLETE
 - All equipment purchased with the exception of the Ventrac implements and the addition of a dump trailer.

E. APPROVAL OF MINUTES

- a. A motion was made by Cook, seconded by Arguelles to approve the minutes of the January 7, 2025, meeting. The motion carried by the following vote:

Aye: 5
Nay: 0
Absent: 2
Abstain: 0

F. NEW BUSINESS

- a. Programming: Caughran ran through the programs planned for the upcoming months including in September: Tunes at Blum, volleyball, horse care, and a DIY scarecrow contest. In October: Halloween house decorating, Fall Farm Day, green Halloween costume swap, Adam Sandler movie night, trunk or treat, and a barn dance. November will host Bonfires & Brews and Holiday Hootenany. December will host the parade and the holiday house decorating contest.

G. OLD BUSINESS

H. STAFF REPORT

Frerker reported on the uptick of programs and rentals at Willoughby Farm. She has been working with local farmers and teachers to continue educational programs. Gottschalk asked about the composting programs.

Fowler reported that the Aqua Park is closed for the season. The Police Department will do training on site next week and then the pools will be drained. Clean up weekend is scheduled for the following weekend. The Aqua Park will be winterized after that. Weather affected the closure of the Aqua Park at least 20 days of the summer. Planning for the next season, including budgeting, is next up. She continued with a report on the Senior Shuttle. Ridership has been steady. Repairs will need to be made which may take the shuttle out of operation for up to two weeks.

Caughran gave Siebert's report in her absence. She reported that Kristen's first day back was today. Caughran talked about the upcoming Adam Sandler Movie Night. Leave the kids at home and have a fun night out with your friends in Uptown Collinsville! Join us at outside City Hall on Saturday, October 18th for a themed FREE viewing of Happy Gilmore on the 30ft BIG screen! Activities start at 5 pm and the movie will start at dusk (approximately 6:17pm). Now here's the fun part...dress as ANY Adam Sandler character to the event! There will be a costume contest, themed activities, and so much more! Costume contest allows any Adam Sandler character, or any of the supporting character roles. Other supporting character examples are Veronica Vaughn, Shooter McGavin, The Lunch Lady, Vicki Valentine, or even Mr. Beefy, the talking bulldog in Little Nicky. The more creative, the better! Specific event details will be published closer to the event date (October 18th) so follow us on Facebook to stay in the loop!

Caughran gave Chestnut's report in his absence. She read from Chestnut's report by saying the mowing has slowed down—slow mow if you will. She continued that the fall plants have been ordered and will be planted through the community with additional seasonal décor. The bridge

in Woodland Park is getting new wood; options for the basketball court are being explored, the backstop padding at the sports complex has been installed and the batting cages are next up on the to do list.

Caughran reported on the summer accentuating the fact that it is over! She reported on the hosting of SIPRA and IPRA in October and the SIPRA Mini Conference in November. She also stated that it is budget season.

I. COMMENTS FROM COMMISSION MEMBERS

Bronnbauer asked about the number of kids at camp this summer and the capacity of camp. She also asked about the possibility of a big pool.

J. ITEMS FOR NEXT AGENDA

Basketball hoops

K. ADJOURNMENT: A motion was made by Gottschalk, seconded by Bronnbauer to adjourn the meeting at 6:52 pm. The motion carried by the following vote:

Aye: 5

Nay: 0

Absent: 2

Abstain: 0