



# City of Collinsville

125 S. Center Street  
Collinsville, IL 62234

## Minutes - Draft

### City Council

*Councilman Donna Green*

*Councilman David Jerome*

*Councilman Tony Hausmann*

*Councilman Tony Fuhrmann*

*Mayor Jeff Stehman*

*City Manager Derek Jackson*

*Corporate Counsel Steve Giacoletto*

*City Clerk Kim Wasser*

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Tuesday, January 14, 2025

6:30 PM

Council Chambers

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#### A. CALL MEETING TO ORDER

Mayor Stehman called the meeting to order at 6:30 pm.

#### B. ROLL CALL

Also present: City Manager Derek Jackson, Corporate Counsel Steve Giacoletto, and City Clerk Kim Wasser.

**Present:** 5 - Councilman David Jerome, Councilman Tony Hausmann, Councilman Tony Fuhrmann, Councilman Donna Green, and Mayor Jeff Stehman

**Absent:** 0

#### C. INVOCATION

Delivered by Pastor David Amsden, Police Chaplain.

#### D. PLEDGE OF ALLEGIANCE

Recited.

#### E. PROCLAMATIONS/RECOGNITION/PRESENTATIONS

##### 1. Recognition of Retired Police Chief Steve Evans

Mayor Stehman thanked Steve Evans for his years of service as the Collinsville Police Chief. He also thanked him for his continued service to the community. He (Stehman) mentioned numerous programs that Evans brought to the Police Department and his involvement in the community. Evans thanked the Council for their support during his tenure.

##### 2. Swearing-In Ceremony of Brett Boerm as Chief of Police

Retired Police Chief Evans introduced Brett Boerm. He spoke of his support in Boerm's promotion. He mentioned his (Boerm) various accomplishments.

Mayor Stehman conducted the swearing in ceremony of Brett Boerm as Police Chief.

Chief Boerm addressed the Council and those in attendance. He spoke of his years with the Collinsville Police Department. He thanked City Manager Jackson and the Council for the opportunity.

Mayor Stehman announced a brief recess at 6:53 pm and reconvened at 6:58 pm.

## **F. BUSINESS PRIOR TO PUBLIC INPUT**

1. Ordinance Rezoning Certain Property Owned by Collinsville Community Unit School District #10 from "R-1" Single Family Residential to "P-R-1" Planned Single Family Residential (1050 Caseyville Rd. - New Collinsville Area Vocational Center)

**Attachments:**    [Agenda Item Report](#)  
                          [Ordinance](#)  
                          [PC Staff Report](#)  
                          [Draft PC Minutes](#)  
                          [Site Plan](#)  
                          [Architectural Elevations](#)

Senior Planner Caitline Rice, advised the Collinsville Unit 10 School District is wanting to rezone property at 1050 Caseyville Rd. in order to allow for design deviations with regards to their proposed Collinsville Area Vocational Center. She described the site as being just over 20 acres with a proposed building of 45,000 sf. This building will expand their industrial arts program (auto body and mechanics, building trades, etc).

She displayed Zoning and Land Use maps. She also displayed their Site Plan, Architectural Elevations, and renderings.

She outlined the requested deviations to include facade design (windows), screening (dumpster enclosure, automotive yard, outdoor workspace), and landscaping (phasing, irrigation, parking lot trees). She advised the deviations were presented at a hearing before the Planning Commission, who was in favor of all of the deviations with the exception of the dumpster enclosure. She advised a zoning analysis was done in which all criteria was met.

Councilman Jerome inquired of zoning classification. Ms. Rice advised it was due to deviations and spoke against commercial zoning which could allow another business to come in by right should CAVC sell the property.

**A motion was made by Councilman Fuhrmann, seconded by Councilman Green to approve. The motion carried by the following vote:**

**Aye:** 5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman

**Nay:** 0

**Absent:** 0

**Abstain:** 0

**G. COUNCIL DISCUSSION**

**H. SPEAKERS FROM THE FLOOR**

None.

**I. COMMENTS & ANNOUNCEMENTS - MAYOR**

Mayor Stehman recognized and thanked the Public Works employees for their snow and ice removal efforts.

**J. COMMENTS & ANNOUNCEMENTS - COUNCIL MEMBERS**

None.

**K. COMMENTS & ANNOUNCEMENTS - CITY STAFF**

Parks and Recreation Director Kimberly Caughran spoke of events and programs:  
Early Bird Registration Discount for Collinsville Baseball Softball League underway  
Hiring for positions at the Aqua Park  
Aqua Park Season Passes on sale

Community Development Director Travis Taylor summarized the Neighborhood meetings. He advised 7 meetings were held with a total of 176 in attendance. Comments received included sidewalks and roads, speeding, infrastructure needs, and property maintenance issues. He advised comments and concerns will be disseminated to the appropriate departments and addressed accordingly.

**L. CONSENT AGENDA**

City Clerk Wasser read the Consent Agenda.

1. Motion to Approve Payment of Bills for the Period Ending January 3, 2025 in the Amount of \$6,471,259.45

**Attachments:**    [Agenda Item Report](#)  
[12.01.2024 BOARD LIST INS.pdf](#)  
[12.02.24 BOARD LIST.pdf](#)  
[12.05.24 BOARD LIST.pdf](#)  
[12.09.24 BOARD LIST.pdf](#)  
[12.12.24 BOARD LIST.pdf](#)  
[12.13.24 BOARD LIST.pdf](#)  
[12-13-24 INTERNAL PAYMENTS.pdf](#)  
[12.16.24 BOARD LIST.pdf](#)  
[12.17.24 BOARD LIST.pdf](#)  
[12.19.24 BOARD LIST.pdf](#)  
[12-20-24 INTERNAL PAYMENTS.pdf](#)  
[12.23.24 BOARD LIST.pdf](#)  
[12.27.24 BOARD LIST.pdf](#)  
[12-27-24 INTERNAL PAYMENTS.pdf](#)  
[12.30.24 BOARD LIST.pdf](#)  
[12.31.24 BOARD LIST.pdf](#)

2.     Motion to Approve Payroll for the Period Ending December 20, 2024 in the Amount of \$1,679,906.62

**Attachments:**    [Agenda Item Report](#)  
[BOARD LIST PE 12-6-24](#)  
[BOARD LIST PE 12-20-24](#)

3.     Motion to Approve Minutes of the December 10, 2024 Council Meeting

**Attachments:**    [Agenda Item Report](#)  
[Minutes](#)

4.     Resolution with Regards to Fair Housing Opportunities Within the City of Collinsville, Illinois

**Attachments:**    [Agenda Item Report](#)  
[Resolution](#)

5.     Ordinance Adopting an Infrastructure Design Manual in Relation to the Construction of Public Improvements for the City of Collinsville, Illinois

**Attachments:**    [Agenda Item Report](#)  
[Ordinance](#)  
[Infrastructure Design Manual - Draft](#)

6.     Ordinance Authorizing the Mayor or City Manager for the City of Collinsville

to Enter into an Illinois Workers' Compensation Settlement Agreement  
(Michael Brown)

**Attachments:**    [Agenda Item Report](#)  
                          [Ordinance](#)  
                          [Agreement](#)

7.     Ordinance Authorizing the Mayor or City Manager for the City of Collinsville to Enter into an Illinois Workers' Compensation Settlement Agreement (Doug Crossley)

**Attachments:**    [Agenda Item Report](#)  
                          [Ordinance](#)  
                          [Agreement](#)

8.     Ordinance Authorizing the Mayor or City Manager for the City of Collinsville to Enter into an Illinois Workers' Compensation Settlement Agreement (Chris Warren)

**Attachments:**    [Agenda Item Report](#)  
                          [Ordinance](#)  
                          [Agreement](#)

9.     Ordinance Authorizing the Mayor or City Manager for the City of Collinsville to Enter into an Illinois Workers' Compensation Settlement Agreement (William Calandro)

**Attachments:**    [Agenda Item Report](#)  
                          [Ordinance](#)  
                          [Agreement](#)

**Mayor Stehman asked if the Council wished to pull any items prior to a Motion. No items were pulled. A motion was made by Councilman Hausmann, seconded by Councilman Jerome, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:**        5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman

**Nay:**        0

**Absent:**    0

**Abstain:**   0

**M.    NEW BUSINESS**

1.     Ordinance Approving a Collective Bargaining Agreement Between the City of Collinsville, Illinois and the International Association of Fire Fighters, Local

2625

**Attachments:**    [Agenda Item Report](#)  
[Ordinance](#)  
[Executed Temporary Agreement](#)  
[Local 2625 IAFF Contract 2025-2027](#)

Fire Chief John Bailot advised this Ordinance would approve a labor agreement with the IAFF Local 2625 for a 3 year terms. He indicated all parties collaborated to achieve the agreement within one meeting. The agreement was ratified by the union members on December 9.

**A motion was made by Councilman Jerome, seconded by Councilman Hausmann to approve. The motion carried by the following vote:**

**Aye:**        5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman  
**Nay:**        0  
**Absent:**    0  
**Abstain:**   0

2.        Ordinance Authorizing the Waiver of the Competitive Bidding Process in Relation to the Purchase of Portable Radios from Motorola Solutions in Relation to an Assistance to Firefighters Grant from the FEMA

**Attachments:**    [Agenda Item Report](#)  
[Ordinance](#)  
[Collinsville FD \(32\) APX8000XE](#)  
[FEMA Award Letter](#)  
[CIP Project Page](#)

Chief Bailot advised this Ordinance would authorize the purchase of 32 portable radios from Motorola utilizing a FEMA grant for funding. He mentioned various reasons why they chose to go with Motorola units as well as State Bid pricing offered.

**A motion was made by Councilman Green, seconded by Councilman Fuhrmann to approve. The motion carried by the following vote:**

**Aye:**        5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman  
**Nay:**        0  
**Absent:**    0  
**Abstain:**   0

3.        Resolution in Support of and Authorizing the Mayor to Apply for an

## Environmental Grant from Madison County

**Attachments:**    [Agenda Item Report](#)  
                                  [Resolution](#)

Director Caughran advised this Resolution would support the application for a Madison County Green Grant. Grant funds would be used for an automated composting system at Willoughby Farm.

**A motion was made by Councilman Green, seconded by Councilman Hausmann to approve. The motion carried by the following vote:**

**Aye:**        5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman  
**Nay:**        0  
**Absent:**    0  
**Abstain:**   0

4.        Ordinance Authorizing the Mayor to Sign a Contract with BS&A, for Services and Support for Payment Processing to the City's Utility Billing, Licensing Fees, Permitting Fees and Similar Service Charges

**Attachments:**    [Agenda Item Report](#)  
                                  [Ordinance](#)  
                                  [Agreement](#)

Overview by Finance Director Dustin Ziebold, who advised the City's contract with Point and Pay is expiring. He explained this is the software the City utilizes for payment processing of bills and fees. Staff researched software options and is in favor of BS&A services. He advised their rates are the same as Point and Pay at 2.75% per transaction; however, they (BS&A) accepts Apple Pay, eliminates third party website processing, and does not require a minimum charge amount.

**A motion was made by Councilman Jerome, seconded by Councilman Hausmann to approve. The motion carried by the following vote:**

**Aye:**        5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman  
**Nay:**        0  
**Absent:**    0  
**Abstain:**   0

5.        Resolution Appointing a member of the Planning Commission (IJ Siekmann)

**Attachments:**    [Agenda Item Report](#)  
                                  [Resolution](#)  
                                  [Application](#)

Director Taylor advised Mr. Siekmann submitted an application to volunteer on the Planning Commission for a 3 year term. He advised Mr. Siekmann was a previous member. He indicated he (Siekmann) would be an asset to the commission due to his experience and recommended approval.

**A motion was made by Councilman Hausmann, seconded by Councilman Jerome to approve. The motion carried by the following vote:**

**Aye:** 5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman

**Nay:** 0

**Absent:** 0

**Abstain:** 0

6. Ordinance to Award Bids and Authorize Contracts for the Purchase of Street Maintenance Materials for the 2025 Motor Fuel Tax Maintenance Program

**Attachments:** [Agenda Item Report](#)  
[Ordinance](#)  
[Bid Tabulation](#)  
[Resolution 24-54R - Appropriation](#)

Kevin Madden, City Engineer, advised sealed bids were opened on January 7 for maintenance materials regarding the 2025 MFT program. He advised material costs came in as expected with an increase from last year, except for plastic pipe materials. He outlined the various materials and noted the lowest bidders for each of the maintenance material items needed. Lastly, he recommended approval to award the bids as indicated.

**A motion was made by Councilman Green, seconded by Councilman Fuhrmann to approve. The motion carried by the following vote:**

**Aye:** 5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman

**Nay:** 0

**Absent:** 0

**Abstain:** 0

7. Resolution Authorizing Use of Motor Fuel Tax (MFT) Funds for Property Acquisition Services for Summit Avenue Reconstruction (Sec 19-00095-01-PV)

**Attachments:** [Agenda Item Report](#)  
[Resolution](#)

Public Works Director Troy Turner advised this Resolution would appropriate MFT funds in the amount of \$15,250 for property acquisition services regarding the Summit Ave. Reconstruction Project. He advised the scope includes 7 temporary construction easements.

**A motion was made by Councilman Jerome, seconded by Councilman Fuhrmann to approve. The motion carried by the following vote:**



**Aye:** 5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman

**Nay:** 0

**Absent:** 0

**Abstain:** 0

8. Ordinance Authorizing Supplement 1 to the Professional Services Agreement with Volkert in the Amount of \$15,250 for Property Acquisition Services for Road Reconstruction of Summit Avenue from Notting Hill Road to Dooner Drive

**Attachments:** [Agenda Item Report](#)  
[Ordinance](#)  
[Contract](#)  
[CIP Project Pages](#)  
[Map](#)

Director Turner indicated this Ordinance would authorize a supplemental agreement with Volkert for property acquisition services (temporary construction easements) associated with the Summit Ave. Reconstruction Project. The cost of this agreement is \$15,250 which will be funded using MFT.

**A motion was made by Councilman Hausmann, seconded by Councilman Green to approve. The motion carried by the following vote:**

**Aye:** 5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman

**Nay:** 0

**Absent:** 0

**Abstain:** 0

**N. OLD BUSINESS**

**O. CLOSED SESSION**

Mayor Stehman asked for a motion to proceed into closed session in accordance with 5 ILCS 120/2(c):

2. Collective Bargaining

11. Pending or Threatened or Imminent Litigation

**A motion was made by Councilman Fuhrmann, seconded by Councilman Green. to approve. The motion carried by the following vote:**

**Aye:** 5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman

**Nay:** 0

**Absent:** 0

**Abstain:** 0

**P. ANNOUNCEMENTS**

**Q. ADJOURNMENT**

**A motion was made by Councilman Jerome, seconded by Councilman Hausmann to adjourn at 7:41 pm. The motion carried by the following vote:**

**Aye:** 5 - Jerome, Hausmann, Fuhrmann, Green, and Stehman

**Nay:** 0

**Absent:** 0

**Abstain:** 0

**ADDRESSING THE COUNCIL DURING SPEAKERS FROM THE FLOOR**

Below are the rules for input during City Council meetings as set out in Ordinance No. 4765 entitled “Ordinance Governing Speakers From the Floor During Meetings of the City Council and the Commission, Boards, and Sub-Bodies of Collinsville, Illinois”. Speakers may address the Council during the time designated as Speakers From the Floor on the agenda.

RULE 1: Speakers shall be allowed only during “Speakers from the Floor,” or at any other time if requested by a member of the City Council.

RULE 2: Input must relate to a matter under the authority of the City of Collinsville.

RULE 3: Upon request by the meeting Chairman for speakers from the floor, a prospective speaker shall express the desire to speak, be recognized by the meeting Chairman, approach the designated podium, and state their name and general subject matter to which they will address the City Council.

RULE 4: After establishing their identity, prospective speakers shall immediately address only the City Council.

RULE 5: Each speaker is limited to four (4) minutes to address the City Council. No extensions will be granted and no time shall be compensated to the speaker resulting from interruptions by or discussion with the City Council, City Manager, or any other City officer or employee.

RULE 6: Speakers shall address only the City Council collectively or its members individually. Speakers shall speak to issues and shall refrain from personal attacks on City appointed officials and employees. Speakers may not address issues related to pending litigation in which the City or its subsidiary bodies, officers, agents, employees, boards or commissions is a party.

RULE 7: Speakers shall not be permitted to advertise, solicit, request, urge, summon, or cajole the City Council or the general public, except as otherwise provided for herein, with regard to any products, goods, services, information, gains, losses, advantages, consequences, or any other similar matter, notwithstanding that there may or may not be any pecuniary, monetary, financial or property gain, loss, or benefit to the speaker or any other person or entity.

RULE 8: Speakers shall act and speak with decorum and conform to conventional social manners in speech, writing, dress, and behavior. The audience shall refrain from conduct that disrupts the meeting in any way such as clapping, booing, loud talking or outbursts. A speaker may be immediately terminated at the meeting Chairman’s discretion.

RULE 9: Determination of breaches of this Ordinance shall be made by the meeting Chairman. The meeting Chairman customarily will warn the speaker or members of the audience of inappropriate behavior through one warning use of the gavel. Subsequent inappropriate behavior shall result in the immediate removal of the responsible parties at the discretion of the meeting Chairman.