

City of Collinsville

Minutes

Park and Recreation Advisory Commission

Tuesday, January 7, 2025

6:00 pm

Activity Center

A. CALL MEETING TO ORDER

Vice Chair Seaton called the meeting to order at 6:07 pm.

B. ROLL CALL

Present: Arguelles, Colon, Cook, and Seaton

Absent: Bronnbauer, Gary, and Gottschalk

Also present: Director of Parks and Recreation Kimberly Caughran, Superintendent of Parks Jared Chestnut, Assistant Director Jessica Fowler and Scott Rayho.

C. SPEAKERS FROM THE FLOOR

D. DISCUSSION

E. APPROVAL OF MINUTES

- a. A motion was made by Seaton, seconded by Cook to approve the minutes of the November 19, 2024, meeting. The motion carried by the following vote:

Aye: 4

Nay: 0

Absent: 3

Abstain: 0

F. NEW BUSINESS

- a. Fundraising Opportunities: Caughran ran through a list of ideas that staff and others have come up with including grants, Dine Out events, and Trivia Nights. Seaton asked about the use of the Gateway Center for an event such as a dinner or gala with a silent auction. He also suggested having a private event at the Aqua Park for adults with a silent auction. The Assistant City manager has applied for a grant through T-Mobile. The Lions Club International grant needs to be followed up on as well. Cook suggested a dine out event throughout the community with a catchy name. Colon suggested Kohls and Walmart as potential grants to seek out. Seaton suggested a 50/50 at the Memorial Day Fireworks Festival. Cook suggested a pickleball tournament to raise funds. Colon

suggested raffling off a quarter cow or bourbon table. Colon suggested contacting Anderson Hospital as well as the new casino and IBEW.

G. OLD BUSINESS

H. STAFF REPORT

Chestnut reported that he and the crew are focused on snow removal from the big storm and completing facility checks to hopefully avoid damage from the cold. In addition, he is game planning for the season to manage expectations and get a smooth start. He is coordinating the Fletcher Field project and working through its quirks.

Fowler reported that season pass sales for the 2025 season have started and are ringing in slightly higher than 2024 sales. She is working on the programs and events with the hope to have them open for registration at the end of the month with parties and private rentals to follow. The hiring process has begun and will continue until positions are filled. The first lifeguard training will happen this weekend.

Caughran gave Siebert's report in her absence. She reported that CBSL registration has started with a 10% discount in January to encourage early registration. Camp Kahok registration will begin at the end of the month. Yoga is currently without an instructor. If anyone knows of an instructor that would be interested, please send them Kristen's way. The Memorial Day Fireworks Festival planning is underway with plans to combine it with the Catsup Bottle Festival.

Caughran reported on getting the capitol projects off to a start as well as fundraising for the inclusive playground. She reported on the state association conference coming up towards the end of the month. She reported on the farm programs that begin in January. She reported on the application process for the Madison County Green Grant. She reported on the denial of the St. Clair County Park Grant. She continued her report talking about the Madison County PEP Grant and the state budget appropriation.

I. COMMENTS FROM COMMISSION MEMBERS

Seaton said to let the commission know if help is needed in soliciting items for a silent auction. Colon also suggested having information about the inclusive playground available at the Memorial Day Weekend Celebration.

J. ITEMS FOR NEXT AGENDA

K. ADJOURNMENT: A motion was made by Seaton, seconded by Colon to adjourn the meeting at 6:47 pm. The motion carried by the following vote:

Aye: 4

Nay: 0

Absent: 3

Abstain: 0