

COLLINSVILLE COMMUNITY APPEARANCE BOARD
Meeting Minutes, Wednesday, January 14, 2026

A. CALL TO ORDER:

Jones called the meeting to order at 6:00 pm.

B. ROLL CALL

Present: (12) Dia Bolandis, Brion Brown Jr., Brion Brown Sr., Michelle Brown, Joe Calza, Pam Cox, Liz Dalton, Susan Hellige, Ken Jones, Judy Nelson, Misty Stahl, and Amanda Zika.

Absent: (1) Deb Brown

Also Present: Director of Parks and Recreation Kimberly Caughran

C. SPEAKERS FROM THE FLOOR

D. DISCUSSION

E. APPROVAL OF MINUTES

A motion was made by Dalton, seconded by Nelson to approve the minutes of the October 8, 2025, meeting as corrected. The motion was carried by a unanimous vote.

Aye: 12

Nay: 0

Absent: 1

Abstain: 0

F. NEW BUSINESS

a. Holiday Programming and Decoration Recap

Caughran thanked for board for their work on the wedge decorations, parade float judging and holiday house judging. Feedback from the parade included better placement of the float numbers, informing the floats where the judges are located—maybe on a platform—and consider moving the judges closer to the beginning of the parade.

b. Wreath Replacement Consideration

Calza presented the current wreaths. Their deterioration was evident. A motion was made by Jones, seconded Nelson to purchase replacement wreaths for the 2026 holiday season. The motion was carried by a unanimous vote.

Aye: 12

Nay: 0

Absent: 1

Abstain: 0

c. Yard of the Month Voting

Caughran proposed the elimination of the second place Yard of the Month determination. A motion was made by Zika, seconded by Nelson to eliminate the second place Yard of the Month recognition. The motion was carried by a unanimous vote.

Aye: 12

Nay: 0

Absent: 1

Abstain: 0

G. OLD BUSINESS

Jones mentioned the Glidden Park sign. The sign has begun to move again. The Board will consider working on the sign when the weather gets better. It will be included on an upcoming agenda.

Hellige will continue to paint/stain the white bricks black on the entrance signs.

H. STAFF REPORT

Caughran reported on the upcoming Comprehensive Plan Open House on January 20, 2026. She asked if the Board would be willing to take on the St. Louis Road Streetscaping as a project. The topic will be added to an upcoming agenda.

I. COMMENTS FROM COMMISSION MEMBERS

Barney mentioned that the same homes seem to sign up for the holiday house decorating every year. Jones complimented the Christmas party. Zika asked about ordering the YOM signs for 2026. It will be included on an upcoming agenda.

J. ITEMS FOR NEXT AGENDA

Yard of the Month Prizes

St. Louis Road Streetscape

Glidden Park Signage

K. ADJOURNMENT: A motion was made by Nelson, seconded by Michelle, to adjourn the meeting at 6:31 pm.

Aye: 12

Nay: 0

Absent: 1

Abstain: 0