



CITY COUNCIL AGENDA ITEM STAFF REPORT

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| MEETING DATE: | March 10, 2026 |
| TITLE: | Ordinance Authorizing a Professional Services Agreement with Oates Associates, Inc. in the amount of \$185,290.00 for Preliminary Engineering Services for the Clay Street Shared Use Path Project (CIP Project #ST-ECLAY) |
| DEPARTMENT: | Public Works |
| PROJECT MANAGER: | Isaiah McNeese, EIT, Associate Engineer |
| REQUESTED ACTION: | Authorize a Professional Services Agreement with Oates Associates, Inc. in the amount of \$185,290.00 for Preliminary Engineering Services for the Clay Street Shared Use Path Project (CIP Project #ST-ECLAY) |
| STRATEGIC PLAN GOAL(S): | Goal #4 – Invest in Public Infrastructure |
| ATTACHMENTS: | Ordinance, Proposal, Map & CIP Project Sheet |

SUMMARY RECOMMENDATION:

Staff recommends approval of an ordinance authorizing the Mayor to execute a Professional Services Agreement in the amount of \$185,290.00, with Oates Associates, Inc., for preliminary engineering services for the Clay Street Shared Use Path Project.

EXECUTIVE SUMMARY:

This ordinance authorizes the Mayor to execute an agreement in the amount of \$185,290.00 between the City and Oates Associates for preliminary engineering services for the design of Clay Street Shared Use Path Project. This project, identified in the 2026 CIP as Project #ST-ECLAY, includes constructing a shared use path, upgraded ADA ramps, and pedestrian scale lighting along Clay Street from Seminary Street to Summit Avenue.

BACKGROUND:

Clay Street was identified as a pedestrian and bicycle corridor in the City's Bicycle and Pedestrian Master Plan. In an effort to follow the goals laid out in the plan, the City applied for and was awarded a CMAQ (Congestion Mitigation and Air Quality) grant in 2025 in the amount of \$1,208,000, broken out as follows:

- Preliminary Engineering \$144,000
- ROW \$40,000
- Construction Engineering \$100,000
- Construction Implementation \$924,000

The total project cost is estimated at \$1,510,000, of which the City has received the CMAQ funding and plans to apply for \$100,000 in funding from ACT (Agency for Community Transit), bringing the City's total cost for the project to \$202,000, plus any overages which will all be paid with MFT (Motor Fuel Tax) Funds.

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Clay Street Shared Use Path Project

This project will improve pedestrian safety and accommodate bicycles by widening the existing sidewalk, along with increasing visibility with pedestrian scaled lighting. The shared use path for this project will extend from Seminary Street to Summit Avenue and the pedestrian scale lighting will extend from Seminary Street to Combs Avenue. This project will connect with future segments of the shared use path network, along Summit Avenue.

FUNDING SOURCE:

CMAQ & MFT

DEPARTMENT REVIEW:

Public Works

RECOMMENDATION:

Staff recommends approval of the ordinance authorizing the Mayor to execute a Professional Services Agreement in the amount of \$185,290.00, with Oates Associates, Inc., for preliminary engineering services for the Clay Street Shared Use Path Project.