



**CITY COUNCIL
AGENDA ITEM STAFF REPORT**

MEETING DATE:	APRIL 28, 2026
TITLE:	RESOLUTION AUTHORIZING THE ADOPTION OF THE WILLOUGHBY FARM MASTER PLAN
DEPARTMENT:	PARKS AND RECREATION DEPARTMENT
PROJECT MANAGER:	KIMBERLY CAUGHRAN, CPRP, AFO, DIRECTOR OF PARKS AND RECREATION
REQUESTED ACTION:	APPROVAL
STRATEGIC PLAN GOAL(S):	#5: PROVIDE QUALITY PARKS AND PARK FACILITIES
ATTACHMENTS:	MASTER PLAN, RESOLUTION

SUMMARY RECOMMENDATION

Staff recommends approval of the resolution authorizing the adoption of the Willoughby Farm Master Plan.

EXECUTIVE SUMMARY

This resolution formally adopts the Willoughby Farm Master Plan that was presented to the City Council members at the April 14, 2026, City Council Meeting. Based on feedback at that meeting, a revised overall phasing map graphic will be presented at the Council meeting shifting phases #3 and #5.

BACKGROUND

Throughout 2025, the Lawrence Group and Ballad King helped guide staff, volunteers and community members through to the creation of a Master Plan for Willoughby Farm. The plan included farm history, prior planning efforts, the goals and principles of Willoughby Farm as well as a phased approach to development of the farm grounds and the operations. The final plan and five phased approach included financial analysis.

DEPARTMENT REVIEW

Administration and Corporate Counsel reviewed the plan and resolution.

RECOMMENDATION

Staff recommends approval.