



CITY COUNCIL AGENDA ITEM STAFF REPORT

MEETING DATE:	APRIL 8, 2025
TITLE:	AN ORDINANCE AUTHORIZING EXPENDITURE OF NORTHEAST BUSINESS DISTRICT FUNDS FOR THE IMPROVEMENTS TO 1497 VANDALIA STREET, IN RELATION TO THE NORTHEAST BUSINESS DISTRICT IMPROVEMENT GRANT PROGRAM
DEPARTMENT:	ECONOMIC DEVELOPMENT
PROJECT MANAGER:	JESSICA SHORT, ASSISTANT CITY MANAGER/ECONOMIC DEVELOPMENT MANAGER
REQUESTED ACTION:	APPROVAL
STRATEGIC PLAN GOAL(S):	#3: ENCOURAGE TOURISM AND ECONOMIC DEVELOPMENT
ATTACHMENTS:	APPLICATION FOR NORTHEAST BUSINESS DISTRICT IMPROVEMENT GRANT

Summary Recommendation

Kirstin Clenney, owner of Northgate Small Animal Hospital, has applied for a Northeast Business District Improvement Grant for Northgate Small Animal Hospital, located at 1497 Vandalia Street. This business is located within the Northeast Business District and is eligible to apply for the Grant Program. The application was submitted by the deadline and meets the application requirements.

Executive Summary

On December 8, 2008, the City Council executed *Ordinance No. 4165* establishing the Northeast Business District. On July 23, 2024, the City Council executed *Ordinance 24-117* establishing the Northeast Business District Improvement Grant Program. The grant program is designed to support the goals of the Northeast Business District by encouraging and financially incentivizing exterior property improvements that enhance the overall look and feel of the Northeast Business District.

Northgate Small Animal Hospital has submitted an eligible application for the following improvements:

- Remove existing pylon sign, replace with new monument sign
- Remove existing window clings and replace with new window clings

The total estimated cost of the improvements is \$27,652.16

The proposed improvements meet the overall intent of the grant program and staff recommends approval of a grant award for this project in the amount of \$13,826.08, which is the lesser of either 50% of the total estimated project cost or \$100,000 maximum (per the 2025 Northeast Business District Improvement Grant Program application cycle).

Department Review

Administration, Community Development, and Finance

Recommendation

Staff recommends approval of the *Ordinance Authorizing Expenditure of Northeast Business District Funds for Improvements to 1497 Vandalia Street, in Relation to the Northeast Business District Improvement Grant Program*.