



CITY COUNCIL

AGENDA ITEM STAFF REPORT

MEETING DATE:	October 28, 2025
TITLE:	Ordinance Declaring Personal Property Owned by the City as Surplus and Authorizing the Sale/Auction
DEPARTMENT:	Administration
PROJECT MANAGER:	Kim Wasser, City Clerk
REQUESTED ACTION:	Approval
STRATEGIC PLAN GOAL(s):	#6: Keep Collinsville Safe #7: Support Excellent Municipal Services
ATTACHMENTS:	Ordinance, Exhibit A

Summary Recommendation

Staff is recommending approval of the subject ordinance in order to declare various items owned by the City as surplus, and authorization to auction and/or dispose of those assets accordingly.

Executive Summary

This ordinance will allow for the sale and/or disposal of various items no longer used by the respective department and no longer useful to the City of Collinsville. A brief summary of items eligible for surplus are:

- Sharp copier and printer, Model MX-4070, Serial #65123401

Background

Once declared surplus, items with value will be placed on the online Public Auction site and sold As-Is to the highest bidder. Items with no value will be disposed of accordingly through recycling programs or destroyed.

Recommendation

Staff is recommending approval of the subject ordinance declaring the aforementioned items as surplus.