

COLLINSVILLE COMMUNITY APPEARANCE BOARD
Meeting Minutes, Wednesday, June 11, 2025

A. CALL TO ORDER:

Jones called the meeting to order at 6:00 pm.

B. ROLL CALL

Present: (7) Dia Bolandis, Deb Brown, Brion Brown Sr., Joe Calza, Liz Dalton, Ken Jones, and Misty Stahl

Absent: (5) Brion Brown Jr., Michelle Brown, Susan Hellige, Judy Nelson and Amanda Zika

Also Present: Director of Parks and Recreation Kimberly Caughran

C. SPEAKERS FROM THE FLOOR

D. DISCUSSION

E. APPROVAL OF MINUTES

A motion was made by Dalton, seconded by Stahl to approve the minutes of the May 7, 2025, special meeting. The motion was carried by a unanimous vote.

Aye: 7

Nay: 0

Absent: 5

Abstain: 0

F. NEW BUSINESS

- a. Yard of the Month Contest – will do after the meeting to accommodate schedules.
- b. Dalton brought up the Tree Memorial. She stated that the Tree Memorial is scheduled for July 13 at 1 pm in the barn at Willoughby Farm with Amanda Zika to MC with two trees to recognize

G. OLD BUSINESS

- a. Morris Hills Park Sign: Brown, Sr. said instructed Kimberly to pick a location at the park. Once chosen, Barney will draw the base in the correct dimensions with Park Superintendent Jared Chestnut.
- b. 2025 Projects
 - i. Beltline/Highway 159 Island: Bolandis reported that the grasses still need picked up. Jones said that mulching looks good with a note to order 75 bags of pine nugget mulch for next year.
 - ii. West Main Street/ Westmoreland Island: Dalton reported that it looks nice.

- iii. St. Louis Road/Caseyville Road Island: Barney reported that the area has been sprayed to stay ahead of the weeds.
- iv. Listemann Park: Dalton reported that Listemann Park looks fine with only a little bit of spraying that needs attention.
- v. Uptown Area: Dalton said the pots are planted and confirmed that the City will take on the watering.
- vi. Century Oak: No report
- vii. Litter Pick Up: The next litter pick-up is scheduled for June 21 at 7 am.

H. STAFF REPORT

Caughran reported on the upcoming Gateway Grizzlies fundraiser game for the inclusive playground at Glidden Park and the Movie Night at Woodland Park on Friday, June 13.

I. COMMENTS FROM COMMISSION MEMBERS

Barney reminded everyone to keep an eye on the entrance signs noting that some are looking pretty weedy.

J. ITEMS FOR NEXT AGENDA

- K. ADJOURNMENT: A motion was made by Stahl seconded by Calza to adjourn the meeting at 6:18 pm.

Aye: 7

Nay: 0

Absent: 5

Abstain: 0