

May 6, 2025

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City of Collinsville
Building and Planning Departments
125 S. Center Street
Collinsville, IL 62234

Re: Request for approval of amendment to allow Metal Sheds on properties
And/or Request for Permission to Install Metal Shed

Dear City of Collinsville Officials,

I hope this message finds you well. I am writing to respectfully request permission to install a 10x20 metal shed on my property within the City of Collinsville that will be located at the back of our residence.

The purpose of this shed is to provide secure and organized storage for tools, lawn equipment, and seasonal items that are currently exposed to the elements or taking up space inside my home and outside unprotected. A properly installed metal shed would help protect these materials from weather damage, reduce clutter, and improve the overall appearance of my property.

I intend to ensure that the shed complies with all requirements set by the City. Additionally, I will select a design and placement that is visually appropriate and does not negatively impact neighboring properties. A well-maintained shed can contribute positively to property upkeep and neighborhood standards.

Installing this structure will also enhance safety by reducing the need to store potentially hazardous tools indoors, where space may be limited. Keeping such equipment in a designated outdoor structure minimizes risks and promotes better organization.

I am happy to provide any additional information, site plans, or specifications required to support this request. Thank you for your time and consideration.

Sincerely,
Scott and Dawn McVickar